

**PROVINCIAL ADMINISTRATION: GAUTENG
DEPARTMENT OF HEALTH**

ERRATUM: Kindly note that the post of Clinical Technologist Grade 1: Cariology with Ref No: CHBAH 699 (X1 POST) advertised on the Public Service Vacancy Circular Service 32 dated 08 September 2023 (**For Chris Hani Baragwanath Academic Hospital (CHBAH)**), the salary has been amended as follows: R359 622 per annum, (plus benefits). We apologise for the inconvenience caused.

OTHER POSTS

<u>POST 33/226</u>	:	<u>MEDICAL SPECIALIST: PULMONOLOGY</u> <u>MS/PULM/02/CMJAH/2023</u> Directorate: Internal Medicine Fixed Two Years' Contract
<u>SALARY</u>	:	R1 214 805 per annum, (all-inclusive package), (Please note that the salary will be adjusted according to years of experience as per OSD policy).
<u>CENTRE</u>	:	Charlotte Maxeke Johannesburg Academic Hospital
<u>REQUIREMENTS</u>	:	Appropriate qualification that allows for registration with HPCSA as a Medical Specialist in Internal Medicine and or a sub- specialist Internal Medicine. Registration with the HPCSA as Medical Specialist in Internal Medicine. No experience required after registration with the HPCSA as Medical Specialist in Internal Medicine. The following will be an added advantage. Preference will be given to candidates with experience in research, teaching and independent practice with HPCSA. Knowledge: Integrity, Patient first mentality, professional dependability, Cost- containment, management training and experience. Skills: General management skills, excellent communication skills, good professional judgement, leadership experience, conflict management, Technology and computer skills, coaching and mentoring experience.
<u>DUTIES</u>	:	As a consultant, the candidate will be responsible for clinical management of general medical patients and sub specialist medicine responsibilities. The incumbent will be required to lead operational and academic ward rounds including post- intake, follow-up and grand rounds. As the most senior doctor in the unit, the incumbent will be required to supervise registrars, medical officers, intern doctors and students in patient care and the performance of diagnostic and therapeutic procedures. Other clinical duties will include managing patients at OPD, managing patients attending the Subspeciality OPD or Speciality Ward Consultations within a relevant Sub-speciality. The desired candidate will be required to set an appropriate example of an exemplary medical practitioner and serve as a role model and clinical mentor to junior doctors and associated clinical staff. Co-Ordination of sub- specialist services at CMJAH and cluster hospitals for both inpatient and outpatient services. Supervision of clinical technology services as required. Overseeing the development of appropriate referral pathways and development of services at referral hospitals. Participation in the academic duties of the WITS Internal Medicine and related Departments/ Sub- Specialities. Performance of research within the department. Supervision of research within the department and MMed students. Training and supervision of Senior Registrars, Medical Officers, Medical Interns and Medical students including tutorials, Teaching ward rounds and skills development. The desired candidate will also be required to provide medical support and guidance to nursing staff.
<u>ENQUIRIES</u>	:	Prof. A. Mahomed Tel No: (011) 488 3654/3554
<u>APPLICATIONS</u>	:	Applications should be submitted strictly on a (PDF Format only) to the following email-address Medicalhr.Cmjah@gauteng.gov.za. Please use the reference as subject.
<u>NOTE</u>	:	The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialed and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should

be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor and must be contactable, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities, Coloured Males, Coloured Females, Indian Males and Indian Females are encouraged to apply.

- CLOSING DATE** : 02 October 2023
- POST 33/227** : **MEDICAL SPECIALIST GRADE 1 - 3**
Directorate: Medical
- SALARY** : R1 214 805 – R2 001 927 per annum, (all-inclusive package)
- CENTRE** : Tara the H. Moross Centre, Sandton
- REQUIREMENTS** : Appropriate qualification in psychiatry (FC Psych (SA). MMed (Psych) or equivalent qualification recognised by the HPCSA), which allows registration as a specialist psychiatrist with the Health Professions Council of South Africa (HPCSA). Current registration with the HPCSA as an independent specialist psychiatrist. Sound clinical knowledge and skills in psychiatry. Ability to work in a multi-disciplinary team. Ability to fulfil the required teaching and training requirements. Knowledge of legislation, policies and procedures pertaining to mental health care users. Adequate interpersonal skills as well as professional and ethical conduct at all times. A valid driver's license.
- DUTIES** : Provide a direct clinical service and manage a psychiatric inpatient or outpatient unit. The provision of care, treatment and rehabilitation to mental health care users within the framework of the Mental Health Care Act (No 17 of 2002); involvement in other general psychiatry work as needed. Provide outreach services to District Health services and District/ Regional hospitals. Teaching and training of medical students, medical officers and psychiatry registrars, as well as other personnel (e.g. nurses, etc.). To stimulate, assist with and conduct research relevant to the Gauteng Department of Health and Department of Psychiatry. To supervise and manage junior staff, which would include disciplinary responsibilities when necessary. Administrative duties. Active participation in hospital management committees. To assist with the development of policies and protocols of the hospital. Active participation in quality improvement programs including clinical audits, morbidity and mortality meetings and continuous professional development activities. To liaise with external stakeholders when appropriate. To always maintain professional and ethical conduct.
- ENQUIRIES** : Dr. R Price- Hughes Tel No: (011) 535 3001
- APPLICATIONS** : must be delivered to: Tara the H. Moross Centre c/o HR Section, 50 Saxon Road Hurlingham, 2196, or be posted to:- Tara the H. Moross Centre Private Bag X7, Randburg, 2125. Due to technical problems with GPG vacancy website that the institution is consistently facing, applicants are encouraged to apply using hand delivery, postal address.
- NOTE** : Tara Hospital is committed to the pursuit of diversity, redress and will promote representation in terms of race, disability and gender. Applications must consist of a fully completed and signed new (effective from 01/01/2021) Z83 (81/971431) form with a comprehensive CV containing at least three (3) contactable references. Certified copies of qualifications (including a matric

certificate), registration with HPCSA, proof of current registration with HPCSA, driver's license and identity document to be submitted on request (only when shortlisted). The relevant reference number must be quoted in the application form. In terms of the National Qualification Framework Amendment Act 2019 it is an offence for any person to claim falsely or fraudulently to hold a qualification. Any person found to be misrepresenting their qualifications, work experience or facts in their CV will be disqualified and reported to the appropriate authority. This post is a joint appointment with the Department of Psychiatry, University of the Witwatersrand. The incumbent will be expected to participate in the teaching program of the department and to provide training to a range of students and healthcare workers.

- CLOSING DATE** : 02 October 2023
- POST 33/228** : **MEDICAL SPECIALIST FELLOW IN NEPHROLOGY REF NO: MSF/NEPHR/02/CMJAH/2023**
 Directorate: Internal Medicine – Nephrology
 Fixed Two Years' Contract
- SALARY** : R1 214 805 per annum, (all-inclusive - package), (Please note that the salary will be adjusted according to years of experience as per OSD policy)
- CENTRE** : Charlotte Maxeke Johannesburg Academic Hospital
- REQUIREMENTS** : Appropriate Medical qualification that allows registration with the HPCSA as a Specialist in the Internal Medicine. HPCSA registration as Medical Specialist in the Internal Medicine. None experience after registration with the HPCSA as a Medical Specialist in the Internal Medicine. Added advantage: Preference will be given to candidates with experience in research, teaching, and independent practice with HPCSA. Essential Skills: Patient first mentality; General management skills; Excellent communication skills; Good professional judgment; Integrity and professional dependability; Leadership experience; Conflict management; Cost-containment; Management training and experience; Technology and computer skills; Problem-solving experience; Coaching and mentoring experience.
- DUTIES** : As a consultant, the candidate will be responsible for the clinical management of general medical patients and sub specialist medicine responsibilities. The incumbent will be required to lead operational and academic ward rounds including post-intake, follow-up, and grand rounds. As the most senior doctor in the unit, the incumbent will be required to supervise registrars, medical officers, intern doctors and students in patient care and the performance of diagnostic and therapeutic procedures. Other clinical duties include managing patients at OPD, managing patients attending the Sub-specialty OPD or Specialty Ward Consultations within a relevant Sub-specialty. The desired candidate will be required to set an appropriate example of an exemplary medical practitioner and serve as a role model and clinical mentor to junior doctors and associate clinical staff. Co-ordination of specialty services at CMJAH and cluster hospitals for both inpatient and outpatient services. Supervision of clinical technology services as required. Overseeing the development of appropriate referrals pathways and development of services at referral hospital. ACADEMIC: Participation in the academic duties of the Wits Internal Medicine and related Department/Sub Specialities. Performance of research within the department. Supervision of research within the department and MMed students. Training and supervision of Senior registrars, registrars, medical students including tutorials, teaching ward rounds and skills development. The desired candidate will also be required to provide medical support and guidance to nursing staff.
- ENQUIRIES** : Prof. A Mahomed Tel No: (011) 488 4649/3564
 Ms M.P. Rapetswa Tel No: (011) 488 3711
- APPLICATIONS** : should be submitted strictly on a (PDF Format only) to the following email-address Medicalhr.Cmjah@gauteng.gov.za. Please use the reference as subject.
- NOTE** : The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should

be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor and must be contactable, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities, Coloured Males, Coloured Females, Indian Males and Indian Females are encouraged to apply. NOTE: We reserve the right not to fill the post. Invited candidates will be subjected to employment vetting process and medical surveillance.

- CLOSING DATE** : 02 October 2023
- POST 33/229** : **MEDICAL SPECIALIST: PSYCHIATRIST (FULL TIME) GRADE 1/2/3 REF NO: TDHS/A/2023/46 (X1 POST)**
- SALARY** : R1 214 805 per annum, (all inclusive), (Grade of the post and remuneration will be determined by years of experience after registration with the HPCSA as a Medical Specialist according to OSD guidelines)
- CENTRE** : Tshwane District Health Services
- REQUIREMENTS** : M MED (PSYCH) or FCPSYCH (SA) or equivalent. Relevant experience in community psychiatry, previous academic involvement and research training will be an added advantage. A minimum of one publication and / or scientific conference presentation are required. Skills and Knowledge: Generic knowledge and skills, including relevant ethics, laws, policies, guidelines, and regulations as per Departmental and HPCSA standards, good interpersonal workplace relations, ability to work in a team, computer literacy and training skills. Valid driver's licence.
- DUTIES** : The post is a joint-appointment specialist psychiatrist post in Tshwane District, Gauteng Department of Health, and at the Department of Psychiatry, School of Medicine, Faculty of Health Sciences, University of Pretoria. The main task of this post will be: provision of specialist mental health services in the district, involvement in other general psychiatry work in the District as required; designing and implementing community-based specialist outpatient psychiatric services and community-level outreach programs; organise and manage mental health clinical activities and services in a proficient and integrated manner; support and collaborate with the district Family Physicians and Primary Health Care practitioners in the provision of an integrated comprehensive mental health care services; facilitate intra-and inter-district referral pathways for mental health care services including hospitals and other relevant stakeholders; assist with the development of protocols and procedures on mental health services across all levels of care system in the District; collaborate with non-health sectors within the District regarding identification, care, treatment and rehabilitation of people with mental illness; monitoring and evaluation of services towards improved quality of mental health care, compliance with policies, guidelines and statutory legislation. The successful candidate will be expected to be involved in research academic training and teaching of undergraduate students, postgraduate students, medical officers and other health care professionals, under the Dept. of Psychiatry at the School of Medicine, University of Pretoria. Doing research and supervising research are part of the duties. Other duties also includes general management and administration appropriate to the post, including involvement in the District and

University related committees. An interest to further studies in psychiatry, for example a doctoral degree, is advised.

ENQUIRIES APPLICATIONS : Dr AT Masango Tel No: (012) 451 9247
: must be submitted to Tshwane District Health Services, 3319 Fedsure Forum Building, Cnr Lilian Ngoyi and Pretorius Street, Pretoria, 0001, Application Box, First Floor Reception. No faxed applications will be considered.

NOTE : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months, After the closing date, please accept that your application was unsuccessful. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.

CLOSING DATE : 06 October 2023

POST 33/230 : **DEPUTY MANAGER PRIMARY HEALTH CARE REF NO: WRHD/01/09/2023**
Directorate: West Rand Health District

SALARY CENTRE REQUIREMENTS : R1 045 731 per annum
: Office of Primary Care: West Rand District Health Services
: Basic qualification (diploma/degree in Nursing) or equivalent qualification that allows registration with the South African Nursing Council [SANC], Post basic qualification {will be an added advantage}. Current registration with the SANC. A minimum of 10 years appropriate/recognisable Nursing experience after registration SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/recognisable experience at management level. Other Skills/Requirements: Administrative and advanced Computer literacy to write reports plus District Health Management to be able to develop the Regional Health and Project Management, more experience in the Primary Health Care setting. Knowledge of the application of the relevant statutes and policies governing the public service and health care sciences. Knowledge of the Performance Management and Development System. Knowledge and application of the Constitution; National Health Act; Public Service Act, Public Service Regulations, Basic Conditions of Employment Act, Labour Relations Act, Public Finance Management Act and Treasury Regulations. Understanding the application of the Batho-Pele principles, Patients' rights charter and quality assurance system. Well-developed communication, presentation, negotiation and research skills. Strategic, operational and people management skills. Ability to interact with diverse stakeholders and health users and givers. Facilitation and co-ordination skills. Problem solving, planning and organizing skills. Computer literacy and report writing skills. Applicants to possess driver's license. NB!! A practical test relating to key areas of knowledge and skills may form part of the selection process for this position. Correspondence & engagement will only be entered into with shortlisted candidates who meet the requirements. Additional advantageous skills include project management.

DUTIES : The essential role is to provide leadership, coordinate, plan, manage, and supply effective administration support to the Primary Health Care and Health Programmes in the sub-district. Ensure implementation of the District Health System using the PHC approach including Community Based and Outreach Services with the National and Provincial framework. Plan for the implementation of National Health Insurance (NHI). The key performance areas (KPA's): Preserve good working conditions; optimum resource utilization; process improvement; safety and prevention planning and control; and regularly work within the legislative, regulation and policies frameworks. the key results areas (KRA's): Patient and staff satisfaction always; smooth service management; secure operational cost control; and quality checks occur uninterrupted; and Maintain record keeping. the supervision and leadership acumen: Strive to have the ability or quality to motivate and inspire others to achieve the set goal; and command the process of planning, organizing, implementing, coordinating, and controlling activities. Excellent written

		communication skills, including the ability to prepare documents; and display the capacity in human resource planning, and people management.
<u>ENQUIRIES</u>	:	Ms T. Karigani Tel No: (011) 953 2152 (Monday to Friday: from 08h00 to 16h00)
<u>APPLICATIONS</u>	:	must be submitted to West Rand Health District Services, Cnr Luipaard and Vlei Street, Krugersdorp, or Private Bag X2053, Krugersdorp, 1740. No faxed applications will be considered.
<u>NOTE</u>	:	Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months, After the closing date, please accept that your application was unsuccessful. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.
<u>CLOSING DATE</u>	:	06 October 2023 @ 16h00
<u>POST 33/231</u>	:	<u>ASSISTANT MANAGER PHARMACEUTICAL SERVICES REF NO: TDHS/A/2023/47</u> Directorate: Pharmaceutical Services
<u>SALARY CENTRE REQUIREMENTS</u>	:	R990 066 per annum, plus service benefits Tshwane District Health Services (Tshwane Regional Pharmacy) Basic qualification accredited with the South African Pharmacy council (SAPC), i.e., Pharmacy bachelor's degree / Equivalent that allows registration with SAPC as a Pharmacist. A minimum of seven (7) years working experience after registration as a pharmacist. Current registration with SAPC. In depth knowledge of the national Drug Policy and legislation pertinent to pharmacy (Essential Medicines List and standard treatment guidelines), PMFA and government regulations, policies and Acts. Knowledge of HR, Finance and Supply Chain. Computer literacy. Appropriate theoretical and clinical knowledge. Conflict and disciplinary management, sound organization, planning and decision-making abilities. Must be able to register as the responsible pharmacist at the Tshwane Regional Pharmacy. Other Skills: Own discipline, knowledge of relevant legislation, regulations, policies, implementation and Information management, quality assurance and improvement programmes. Leadership and communication. Problem solving, computer literacy, stress tolerance, self confidence, objectiveness and empathy. Acquaintance with standard operating procedures and primary healthcare standard treatment guidelines. Work effectively as part of a team. No criminal record or dismissal for misconduct at previous place(s) of work.
<u>DUTIES</u>	:	The general duties and responsibilities of the responsible pharmacist (as prescribed by legislation) for the Tshwane Regional pharmacy. Overall management of pharmaceutical services, staff and medicines at the Tshwane Regional Pharmacy. Ensure proper selection and procurement of medicines for Tshwane Regional Pharmacy and Tshwane District Health Services. Establish policy and procedures for the employees in the pharmacy with regards to the acts performed and services provided in the pharmacy. To promote rational and economic prescribing and optimal use of medicines. Ensure safe and effective storage and keeping of medicines or scheduled substances in the pharmacy under his/her direct personal supervision. Ensure the correct and effective record keeping of purchases, sales, possession, storage, safekeeping and returns of medicines or scheduled substances. Good pharmacy practice as published in the Rules of the Council must be adhered to at all times. Responsible for the selection, appraisals and training of pharmacy staff in the Tshwane Regional Pharmacy. Manage all HR requirements of all staff reporting to him/her in the Regional Pharmacy. Assist with the management of the pharmacy budget for medicines, to put measures in place to ensure that there is no under or overspending of the budget and to participate in the demand planning of medicines. Ensure that there is 96% medicine availability at the Regional Pharmacy. Communication strategies with PHC facilities regarding medicines. Ensure occupational health and safety at the Regional Pharmacy. Ensure that fruitful and wasteful expenditure are kept

to a minimum and that measures are in place to prevent fruitful and wasteful expenditure. Handle and oversee all day-to-day activities in the Regional Pharmacy. Be part of the different committees and forums in the District and at Provincial level as and when needed. Participate in meetings in the District and at Provincial level. Attendance and feedback of allocated meetings. Ensure that all performance indicators are monitored and reported on. Develop and manage relevant SOPs at the Regional Pharmacy. Ensure proper cold chain management for thermolabile medicines that includes but not limited to correct storage at the Regional Pharmacy to delivery to PHC facilities. Ensure proper asset management at the Regional Pharmacy. Ensure effective and efficient coordination of campaigns where medicines are involved and liaison with the different program coordinators in the District. Ensure proper management of private providers that receive medicines from the Regional Pharmacy. Performance management and Development System. Deputize for the District Pharmacist.

- ENQUIRIES** : Ms. Michelle Haines Tel No: (012) 356 9202
- APPLICATIONS** : must be submitted to Tshwane District Health Services, 3319 Fedsure Forum Building, Cnr Lilian Ngoyi and Pretorius Street, Pretoria, 0001, Application Box, First Floor Reception. No faxed applications will be considered.
- NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months, After the closing date, please accept that your application was unsuccessful. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.
- CLOSING DATE** : 06 October 2023
- POST 33/232** : **MEDICAL OFFICER (ADVISER) REF NO: TDHS/A/2023/48 (X1 POST)**
Directorate: HAST
- SALARY** : Grade 1: R906 540 – R975 738 per annum
Grade 2: R1 034 373 – R1 129 116 per annum
- CENTRE** : Tshwane District Health Services
- REQUIREMENTS** : MBChB Degree. Registration with Health Professional Council of South Africa (HPCSA) as a Medical Practitioner. A minimum of 3 years as Medical Practitioner after registration with the HPCSA. 5 years' experience in management and capacity building, training in the prevention treatment and care of HIV/AIDS, STI and TB (DS & DR-TB). Master's degree in public health or equivalent qualification will be an added advantage. Other Skills / Requirements: Management of HIV/AIDS, STI and TB in prevention, treatment and Care of HIV/AIDS, STI and TB. Practical experience in providing mentorship in paediatric care treatment programmes. In depth knowledge of Tier.net application in clinical management. Experience in health system strengthening will be an added advantage. Computer literacy (MS Word, Excel, PowerPoint) etc. Communication skill (verbal and written). A valid driver's license.
- DUTIES** : Provide clinical leadership and guidance for the implementation of HIV/AIDS, STI and TB. Provide expertise in areas of all sub-programmes of HAST, i.e. ART, TB, HTS, STIs and Medical Male Circumcision. Participate in the strengthening of comprehensive HIV/AIDS, STI and TB care and treatment services in health facilities. Build staff capacity to improve treatment outcome. Guide HIV/AIDS programmes in selecting appropriate and innovative intervention for HIV care and treatment. Monitoring tests according to national and international standards. Ensure that HAST provincial managers are kept abreast with innovation, latest development and evidence-based trends in research and good practices in the field of HIV/AIDS, STI and TB. Provide regular updates to HAST provincial managers on innovation. Attend meetings and workshops.
- APPLICATIONS** : must be submitted to Tshwane District Health Services, 3319 Fedsure Forum Building, corner of Lilian Ngoyi and Pretorius Streets, Pretoria. Application box at 1st floor in the reception area. No faxed applications will be considered.

- ENQUIRIES** : Ms. Tsholofelo Nkhodi Tel No: (012) 451 9040 / 9022
- NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months, After the closing date, please accept that your application was unsuccessful. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.
- CLOSING DATE** : 06 October 2023
- POST 33/233** : **MEDICAL OFFICER (MEDICAL MALE CIRCUMCISION) REF NO: TDHS/A/2023/49 (X1 POST)**
Directorate: HAST
- SALARY** : Grade 1: R906 540 – R975 738 per annum
Grade 2: R1 034 373 –R1 129 116 per annum
- CENTRE** : Tshwane District Health Services
- REQUIREMENTS** : MBChB Degree. Registration with Health Professional Council of South Africa (HPCSA) as a Medical Practitioner. A minimum of 3 years as Medical Practitioner after registration with the HPCSA. 5 years' experience in management and capacity building, training in the prevention treatment and care of HIV/AIDS, STI and TB. Other Skills / Requirements: Management of HIV/AIDS, STI and TB in prevention, treatment, and Care of HIV/AIDS, STI and TB. Training in medical male circumcision with 1 year experience and BLS will be an added advantage. Practical experience in providing mentorship in paediatric care treatment programme. In depth knowledge of Tier.net application in clinical management. Experience in health system strengthening will be an added advantage. Computer literacy (MS Word, Excel, PowerPoint) etc. Communication skill (verbal and written). A valid driver's license.
- DUTIES** : Undertake technical work responsibilities and clinical management of medical male circumcision. Roving to different facilities around Tshwane District to perform MMC. Improve and support HAST activities in facilities by contributing to the clinical management of HAST clients through initiation and management of follow up HAST clients using the recommended Programme guidelines. Contribute to the achievement of 95-95-95 targets through mentoring and coaching of PHC personnel on complicated HAST clients. Establishment of Viraemia clubs for patients not suppressing on ART. Apply understanding of relevant SA DOH HIV/AIDS/STI management guidelines and policies. Render clinical services at the facility level. Develop and give presentations on MMC, TB and HIV to healthcare professionals at facility, Sub-District and District level. Undertake the overall supervision of the MMC roving team. Offer technical advice and support to facility staff on new developments relating to the HAST Programme.
- ENQUIRIES** : Ms. Maswikana Sithole Tel No: (012) 451 9022 / 9154
- APPLICATIONS** : must be submitted to Tshwane District Health Services, 3319 Fedsure Forum Building, corner of Lilian Ngoyi and Pretorius Streets, Pretoria. Application box at 1st floor in the reception area. No faxed applications will be considered.
- NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months, After the closing date, please accept that your application was unsuccessful. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.
- CLOSING DATE** : 06 October 2023

POST 33/234 : **MEDICAL OFFICERS GRADE1-3 REF NO: TDHS/A/2023/50 (X3 POSTS)**
 Directorate: Family Medicine

SALARY : R906 540 – R1 491 627 per annum
CENTRE : Tshwane District Health Services
REQUIREMENTS : Appropriate qualification that allows registration with the Health Professionals Council of South Africa (HPCSA) as a medical officer. Registration with the HPCSA as a medical practitioner. Basic medical degree (MBBCH or equivalent). Experience in district health service will be an added advantage and experience in general medical practice: PHC; HAST and use of current guidelines. Excellent clinical skills in terms of consultation; history taking; examination; clinical assessment and management procedures. Good professional attitude; communication skills; ethics in relation to patients/families/community; referrals; consent for treatment; teamwork ability and medical records keeping. Willingness to work/participate in outreach programmes in any PHC facilities within the district health service. Post graduate diploma or relevant medical degree is an advantage.

DUTIES : Facilitate and support the provision of primary health care services in the district including clinics, Community health centers and district hospitals as part of DHS. Improve clinical quality of PHC services through direct patient care, mentoring and supervision of health care professionals through an integrated approach programme. Participate in 24hour PHC services including Medico-legal and EMS. Support the development of the clinical department of family medicine and participate in academic teaching and learning in family medicine and PHC in the district. Support the training activities for nurses, intern and community service doctors in the district.

ENQUIRIES : Dr. AT Masango-Makgobela Tel No: (012) 451 9247/ 072 879 9349 Monday to Friday during office hours

APPLICATIONS : must be submitted to Tshwane District Health Services, 3319 Fedsure Forum Building, Cnr Lilian Ngoyi and Pretorius Street, Pretoria, 0001, Application Box, First Floor Reception. No faxed applications will be considered.

NOTE : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months, After the closing date, please accept that your application was unsuccessful. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.

CLOSING DATE : 06 October 2023

POST 33/235 : **REGISTRARS REF NO: TDHS/A/2023/51 (X8 POSTS)**
 Directorate: Family Medicine

SALARY : R906 540 per annum
CENTRE : Tshwane District Health Services:
 (X5 SMU and X3 UP)

REQUIREMENTS : Matric. MBChB or equivalent. Candidate have current registration with the Health Professions Council of South Africa (HPCSA) as an independent practitioner. A candidate must have completed 12 months of community service. BLS and ACLS or PALS or ATLS will be an added advantage. An applicant must be a permanent / naturalized South African resident. The candidate should indicate the Preferred University as this is a joint advert with Sefako Makgatho Health Sciences University (SMU) and University of Pretoria (UP). Other Skills / Requirements: Own discipline, knowledge of relevant legislations, regulations, health programs and policies, program planning, implementation and evaluation. Information management, quality assurance and improvement programs, leadership, problem solving, computer literacy, stress tolerance, self-confidence, objectiveness and empathy. Must have planning and organizational skills. Good written and verbal communication skills are needed. Candidates must have a driver's license.

DUTIES : The successful candidates will be responsible for rendering clinical service at Primary Health facilities and in line with specific training curriculum of the

training Family medicine department, assessment and treatment of patients. A registrar is expected to carry out related administrative duties, to participate in all activities of Family Medicine which relate to teaching and research. S/he will participate in departmental audit activities, prepare and write reports. The registrar will be rotated through related departments at various hospital complexes in their specific outreach programs in line with the departmental curriculum of the preferred University, including community health centres and clinics. Perform any other related function as required by the manager. Commuted overtime is compulsory and RWOPS is not permitted in this training post. The post is a four year non renewal contract program and the applicant is expected to vacate the post upon completion of the stipulated period.

ENQUIRIES : Dr. AT Masango-Makgobela Tel No: (012) 451 9247/ 072 879 9349. Monday to Friday during office hours

APPLICATIONS : must be submitted to Tshwane District Health Services, 3319 Fedsure Forum Building, Cnr Lilian Ngoyi and Pretorius Street, Pretoria, 0001, Application Box, First Floor Reception. No faxed applications will be considered.

NOTE : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months, After the closing date, please accept that your application was unsuccessful. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.

CLOSING DATE : 06 October 2023

POST 33/236 : **MEDICAL OFFICER GRADE 1 REF NO: CHBAH 700**
Directorate: Paediatrics and Child Health
Re-Advertisement

SALARY CENTRE : R906 540 per annum, (all-inclusive package)
: Department of Paediatrics and Child Health:
Chris Hani Baragwanath Academic Hospital (X10 Posts)
Charlotte Maxeke Johannesburg Academic Hospital (X4 Posts)
Rahima Moosa Mother (X3 Posts)

REQUIREMENTS : Appropriate qualification that allows registration with the HPCSA as Medical Practitioner. HPCSA registration as a Medical Practitioner. Must be post Community Service. Current HPCSA for April 2023\ March 2024. No experience required.

DUTIES : The incumbent will be responsible to interview, investigate, diagnose, and oversee the treatment of patient related administrative duties, participating in all activities of the discipline in relation to teaching and research, participating in departmental audit activities, preparing, and writing of reports, liaison and communication services and community liaison. Supervising junior doctors (undergraduate students, interns, and community service doctors). Willing to do commuted overtime. Attendance of relevant administrative meetings like mortality meetings, near miss meetings and completing Medico-Legal Documents timeously (e.g., Death certificate). Improve quality of care by providing appropriate clinical care. Reduce medical litigation by exercising good clinical ethos. Implement and monitor adherence to National Core Standards (norms and standards). Participate in multidisciplinary team to the management of patients. Performance of practical procedures relevant to the care of patients. Participation in departmental meetings, journal clubs, case presentations, lectures, and ward rounds. Ensure that administration and record keeping is done in the department. Rendering of after-hour (night, weekend, and public holiday) duties to provide continuous uninterrupted care of patients. Medical officers will inter alia be responsible for rendering of clinical services, assessment, and treatment of patients. Medical officers will be rotated through related departments at various hospitals, comprising hospitals served in their specific outreach programmes. Comply with the Performance Management and Development system (contracting, quarterly reviews and final assessment).

ENQUIRIES : Prof Velaphi Tel No: (011) 933 8400/ 8416

- APPLICATIONS** : applications can as an alternative also be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). N.B: For Charlotte Maxeke Johannesburg Academic Hospital, Applications should be submitted strictly on a (PDF Format only) to the following email-address Medicalhr.Cmjah@gauteng.gov.za. Please use the reference as subject. No faxed applications will be considered.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate, other relevant documents on or before the interview and candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply. Employment Equity.
- CLOSING DATE** : 02 October 2023
- POST 33/237** : **MEDICAL REGISTRAR REF NO: CHBAH 701**
Directorate: Paediatrics and Child Health
Re-Advertisement
- SALARY CENTRE** : R906 540 per annum, (all-inclusive package)
: Department of Paediatrics and Child Health:
Chris Hani Baragwanath Academic Hospital (X4 Posts)
Charlotte Maxeke Johannesburg Academic Hospital (X5 Posts)
Rahima Moosa Mother
- REQUIREMENTS** : Appropriate qualification that allows registration with the HPCSA as Medical Practitioner, HPCSA registration as an independent medical practitioner. Must be post Community Service. Must have FCPaed Part 1. Current HPCSA for April 2023\ March 2024.Exposure as Medical Officer in a training institution in a relevant department or outside the training institutions in a relevant department will be added as advantage.
- DUTIES** : The incumbent will be responsible to interview, investigate, diagnose, and oversee the treatment of patient related administrative duties, participating in all activities of the discipline in relation to teaching and research, participating in departmental audit activities, preparing, and writing of reports, liaison and communication services and community liaison. Supervising junior doctors (undergraduate students, interns, and community service doctors). Willing to

do commuted overtime. Attendance of relevant administrative meetings like mortality meetings, near miss meetings and completing Medico-Legal Documents timeously (e.g., Death certificate). Improve quality of care by providing appropriate clinical care. Reduce medical litigation by exercising good clinical ethos. Implement and monitor adherence to National Core Standards (norms and standards). Participate in multidisciplinary team to the management of patients. Performance of practical procedures relevant to the care of patients. Participation in departmental meetings, journal clubs, case presentations, lectures, and ward rounds. Ensure that administration and record keeping is done in the department. Rendering of after-hour (night, weekend, and public holiday) duties to provide continuous uninterrupted care of patients. Registrars will inter alia be responsible for rendering of clinical services, assessment and treatment of patients, Registrars will be rotated through related departments at various hospitals, comprising hospitals served in their specific outreach programmes. Registrars will be appointed jointly between the Gauteng Provincial Government and the following tertiary institutions: University of the Witwatersrand (WITS). Comply with the Performance Management and Development system (contracting, quarterly reviews and final assessment).

**ENQUIRIES
APPLICATIONS**

: Prof Velaphi Tel No: (011) 933 8400/ 8416
 : applications can also, as an alternative, be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). NB: For Charlotte Maxeke Johannesburg Academic Hospital, Applications should be submitted strictly on a (PDF Format only) to the following email-address Medicalhr.Cmjah@gauteng.gov.za. Please use the reference as subject. No faxed applications will be considered.

NOTE

: Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate, other relevant documents on or before the interview and candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply. Employment Equity.

CLOSING DATE

: 02 October 2023

POST 33/238 : **MEDICAL OFFICER GRADE 1 REF NO: CHBAH 702 (X1 POST)**
 Directorate: Obstetrics and Gynaecology
 Re-Advertisement

SALARY : R906 540 per annum, (all-inclusive package)
CENTRE : Chris Hani Baragwanath Academic Hospital
REQUIREMENTS : Appropriate qualification that allows registration with the HPCSA as Medical Practitioner, HPCSA registration as an independent medical practitioner. Current HPCSA for April 2023\ March 2024. No experience required.

DUTIES : The incumbent will be responsible to interview, investigate, diagnose, and oversee the treatment of patient. Supervising junior doctors (undergraduate students, interns, and community service doctors). Attendance of relevant administrative meetings like mortality meetings, near miss meetings, and completing MEDICO Legal Documents timeously (e.g., Death certificate). Improve quality of care by 116 providing appropriate clinical care. Reduce medical litigation by exercising good clinical ethos. Implement and monitor adherence to National Core Standards (Norms and Standards). Participating in all activities of the discipline in relation to teaching and research. Participate in multidisciplinary team to them management of patients. Performance of practical procedures relevant to the care of patients. Ensure that administration and record keeping is done in the department. Willing to do commuted overtime rendering of after-hour (night, weekend and public holiday) duties to provide continuous uninterrupted care of patients.

ENQUIRIES : Prof Y. Adam Tel No: (011) 933 8156
APPLICATIONS : applications should be hand delivered to Human Resources at the Chris Hani Baragwanath Academic (CHBAH), between 8am and 3pm. At CHBAH deliver to Ground floor, Main Admin Building or posted to the Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag x01, Pimville, 1808. (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). Please use the reference as subject.

NOTE : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate, other relevant documents on or before the interview and candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

CLOSING DATE : 02 October 2023

POST 33/239 : **MEDICAL REGISTRAR REF NO: MR/DR/CMJAH/01/2023**
 Directorate: Diagnostic Radiology

SALARY : R906 540 per annum, (all-inclusive package)
CENTRE : Charlotte Maxeke Johannesburg Academic Hospital
REQUIREMENTS : Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Registrar Medical. Registration with the HPCSA as Registrar (Medical). No experience required after registration with the HPCSA as Registrar (Medical).

DUTIES : The incumbent will be responsible to interview, investigate, diagnose, and oversee the treatment of patient related administrative duties, participating in all activities of the discipline in relation to teaching and research, participating in departmental audit activities, preparing, and writing of reports, liaison and communication services and community liaison. Supervising junior doctors (undergraduate students, interns, and community service doctors). Willing to do commuted overtime. Attendance of relevant administrative meetings like mortality meetings, near miss meetings and completing MEDICO legal Documents timeously. (e.g., Death Certificate). Improve quality of care by providing appropriate clinical care. Reduce medical litigation by exercising good clinical ethos. Implement and monitor adherence to National Core Standards (norms and standards). Participate in multidisciplinary team to the management of patients. Performance of practical procedures relevant to the care of patients. Participation in departmental meetings, journal clubs, case presentation, lectures, and ward rounds. Ensure that administration and record keeping is done in the department. Rendering of after-hours (night, weekend, and public holiday) duties to provide continuous uninterrupted care of patients. Medical Officers will inter alia be responsible for rendering of clinical services, assessment and treatment of patients, Medical Officers will be rotated through related departments at various hospitals, comprising hospitals served in their specific outreach programmes. Medical Officers will be appointed jointly between the Gauteng Provincial Government and the following tertiary institutions: University of the Witwatersrand (WITS).

ENQUIRIES : Dr L. Gabuza Tel No: (011) 488 3368/4556
 Ms M.P. Rapetswa Tel No: (011) 488 3711

APPLICATIONS : should be submitted strictly on a (PDF Format only) to the following email-address Medicalhr.Cmjah@gauteng.gov.za. Please use the reference as subject.

NOTE : The new Z83 form must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae only. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor and must be contactable, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with

- disabilities, Coloured Males, Coloured Females, Indian Males and Indian Females are encouraged to apply.
- CLOSING DATE** : 02 October 2023
- POST 33/240** : **MEDICAL REGISTRAR REF NO: MR/PSYCH/01/CMJAH/2023**
Directorate: Psychiatry
- SALARY CENTRE** : R906 540 per annum, (all-inclusive package)
Charlotte Maxeke Johannesburg Academic Hospital, Chris Hani Baragwanth Academic Hospital, Hellen Joseph, Tara hospital, Sterkfontein hospital, Westrand District, Sedibeng District, Ekurhuleni District and Metro District.
- REQUIREMENTS** : Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Current registration with the HPCSA as Medical Practitioner. The following will be an added advantage: Post qualification, at least 6 months of clinical experience in an academically affiliated facility. Diploma in Mental Health and or Part I FCPsych examination.
- DUTIES** : Clinical assessment of psychiatric patients, formulation, development and execution of evidence based and compassionate patient care plans. The application of cost containment measures in service delivery is important. Assessment and management of medical and psychiatric emergencies. Counselling and education of patients and families. Proper clinical record keeping of all laboratory results. Participation in ward/ departmental administrative duties. Commitment to highest level of care, ethics, professionalism and punctuality. Work responsibly within a multi-disciplinary team and reporting of all conflicts of interest and corruption. Participate in outreach academic and reach programs at any of the Gauteng Health facilities affiliated to the Department of Psychiatry at the University of the Witwatersrand. Registrars will be expected to perform clinical and overtime duties at any of the Gauteng Health facilities affiliated to the Department of Psychiatry at the University of Witwatersrand Academically. Attend the psychiatry teaching programme as per the department of Psychiatry at Wits University. Conduct research under supervision, with respect to the attainment of the MMED, train in the various psychotherapy modalities; teach and supervise medical and undergraduate students as well as medical interns.
- ENQUIRIES** : Dr. N Afriedien Tel No: (010) 214 0612
Ms M.P. Rapetswa Tel No: (011) 488 3711
- APPLICATIONS** : should be submitted strictly on a (PDF Format only) to the following email-address Medicalhr.Cmjah@gauteng.gov.za. Please use the reference as subject.
- NOTE** : The new Z83 form must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae only. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor and must be contactable, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserves the right to utilize practical exercises/tests for non-SMS positions during the

recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities, Coloured Males, Coloured Females, Indian Males and Indian Females are encouraged to apply.

- CLOSING DATE** : 02 October 2023
- POST 33/241** : **MEDICAL REGISTRAR REFNO: MR/ENT/CMJAH/01/2023**
Directorate: ENT
- SALARY** : R906 540 per annum, (all-inclusive package)
- CENTRE** : Charlotte Maxeke Johannesburg Academic Hospital
- REQUIREMENTS** : Appropriate qualification that allows for registration with HPCSA as a Medical Registrar. Registration with the HPCSA as Medical Registrar. No experience required after registration with the HPCSA as a Medical Registrar.
- DUTIES** : As part of the health care team, registrars participate in safe, cost- effective evidence based and compassionate patient care; including participating in outreach programs. Applies cost containment measures in the provision of patient care as trainee specialist. Registrars participate in the educational activities of their chosen specialty training program, including conducting research toward Mmed. Supervise and teach medical students, interns, medical officers and other service commitments to CMJAH and cluster hospital, commitment to overtime, commitment to emergency care highest level of ethics, professionalism and punctuality. Expected ability to work in a team and to report all potential conflict of interest and corruption.
- ENQUIRIES** : Dr. S Motakef Tel No: (011) 488 4812
Ms M.P. Rapetswa Tel No: (011) 4883711
- APPLICATIONS** : should be submitted strictly on a (PDF Format only) to the following email-address Medicalhr.Cmjah@gauteng.gov.za. Please use the reference as subject.
- NOTE** : The new Z83 form must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae only. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor and must be contactable, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities, Coloured Males, Coloured Females, Indian Males and Indian Females are encouraged to apply.
- CLOSING DATE** : 02 October 2023

POST 33/242 : **MEDICAL OFFICER REF NO: MO/OPHTH/CMJAH/01/2023**
 Directorate: Ophthalmology

SALARY : R906 540 per annum, (all-inclusive package), (Please note that the salary will be adjusted according to years of experience as per OSD policy).

CENTRE : Charlotte Maxeke Johannesburg Academic Hospital

REQUIREMENTS : Appropriate qualifications that allow registration with HPCSA as Medical Practitioner. Registration with the HPCSA as a Medical Practitioner. No experience required after registration with HPCSA as Medical Practitioner.

DUTIES : Provide effective patient care. Teaching of undergraduate students. Participate in departmental activities. Administrative duties such as capturing data on RedCap. Commuted overtime is compulsory.

ENQUIRIES : Prof A. Makgotloe Tel No: (011) 717 2549
 Ms M.P. Rapetswa Tel No: (011) 488 3711

APPLICATIONS : should be submitted strictly on a (PDF Format only) to the following email-address Medicalhr.Cmjah@gauteng.gov.za. Please use the reference as subject.

NOTE : The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialed and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor and must be contactable, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities, Coloured Males, Coloured Females, Indian Males and Indian Females are encouraged to apply.

CLOSING DATE : 02 October 2023

POST 33/243 : **MEDICAL OFFICER REF NO: MO/PSYCH/01/CMJAH/2023**
 Directorate: Psychiatry

SALARY : R906 540 per annum, (all-inclusive package), (Please note that the salary will be adjusted according to years of experience as per OSD policy).

CENTRE : Charlotte Maxeke Johannesburg Academic Hospital, Chris Hani Baragwanth Academic Hospital, Hellen Joseph, Tara hospital, Sterkfontein hospital, Westrand District, Sedibeng District, Ekurhuleni District and Metro District.

REQUIREMENTS : Appropriate qualifications that allow registration with HPCSA as Medical Practitioner. Registration with the HPCSA as a Medical Practitioner. No experience required after registration with HPCSA as Medical Practitioner. The following will be an added advantage: Diploma in Mental Health and experience in psychiatry.

DUTIES : Clinical assessment, History taking, Mental status examination and physical examination of psychiatric patients, formulation, development and execution of evidence based and compassionate patient care plans. The application of cost

containment measures in service delivery is important. Assessment and management of medical and psychiatric emergencies. Counselling and education of patients and families. Proper clinical record keeping, including all laboratory results. Preparation of referral letters and discharge summaries for all patients. Participation in ward / departmental administrative duties. Teaching of students. Commitment to highest level of care, ethics, professionalism and punctuality. Work within a multi-disciplinary team and report all conflict of interest and corruption. Participation in outreach, academic and research programs at any of the Gauteng Health facilities affiliated to the Department of Psychiatry at the University of the Witwatersrand. Clinical and overtime duties performed at any of the Gauteng Health facilities affiliated to the Department of Psychiatry at the University of the Witwatersrand.

- ENQUIRIES** : Dr. N Afriedien Tel No: (010) 214 0612
Ms M.P. Rapetswa Tel No: (011) 488 3711
- APPLICATIONS** : should be submitted strictly on a (PDF Format only) to the following email-address Medicalhr.Cmjah@gauteng.gov.za. Please use the reference as subject.
- NOTE** : The new Z83 form must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae only. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor and must be contactable, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities, Coloured Males, Coloured Females, Indian Males and Indian Females are encouraged to apply.
- CLOSING DATE** : 02 October 2023
- POST 33/244** : **DENTIST GRADE 1/2/3 REF NO: DENTGDP09/23**
Directorate: General Dental Practice (GDP)
- SALARY** : R880 521 – R1 197 150 per annum, (inclusive package), exc. commuted overtime
- CENTRE** : Wits Oral Health Centre
- REQUIREMENTS** : Registration with HPCSA as a Dentist in the category of independent practice. Minimum of 5 years' appropriate experience post community service as a Dentist preferably with exposure to undergraduate teaching and training. MSc Dent Degree/equivalent or postgraduate qualification in a Health related field will be an added advantage.
- DUTIES** : Dentist will be responsible for clinical service rendering including extended clinical platforms, teaching and training, conduct research and participate in all departmental activities and related administration. Ability to perform under pressure and meet deadlines. Incumbent will also be expected to participate in relevant committees, as and when necessary.

- ENQUIRIES** : Dr DF Kotsane: DaisyFidelis.Kotsane@wits.ac.za
 HCU: General Dental Practice
- APPLICATIONS** : New Z83 application forms must be sent to Wits Oral Health Centre, Private Bag X15 Braamfontein, 2017. Direct applications must be delivered to Wits Oral Health Centre, c/o Charlotte Maxeke Johannesburg Academic Hospital, Area 255 Block 2 (Yellow Block), Parktown. No faxed applications will be accepted.
- NOTE** : The application must include only completed and signed new Z83 Form, obtainable from any Public Service Department or on the DPSA web site link: <https://www.dpsa.gov.za/newsroom/psvc/> and a detailed Curriculum Vitae with names, contact number and e-mail addresses of three recent (3) referees. Certified copies of Identity Document, Grade 12 Certificate and the highest required qualifications as well as and current proof of HPCSA where necessary, will only be submitted by shortlisted candidates to Human Resources on or before the day of the interview date. Failure to do so will result in your application being disqualified. Foreign qualifications must be accompanied by an evaluation report issued by SAQA. Applications received after the closing date will not be accepted. Please note that correspondence will only be entered into with short-listed candidates. The employer reserves the right not to fill a position.
- CLOSING DATE** : 02 October 2023
- POST 33/245** : **CLINICAL PSYCHOLOGIST REF NO: TDHS/A/2023/52 (X2 POSTS)**
 Directorate: Mental Health
- SALARY CENTRE REQUIREMENTS** : R790 077 – R1 249 254 per annum
 : Tshwane District Health Services
 : Appropriate qualifications that allow for registration with the HPCSA in the category Clinical Psychologist (Independent Practice). At least one year relevant experience after registration with the HPCSA in respect of foreign qualified employees, of which it is not required to perform Community Service as required in South Africa. Current registration with the HPCSA as Clinical Psychologist (Independent Practice). A valid South African driver's license. A completed Z83 form and a CV should accompany the application. Other Skills / Requirements: Generic knowledge, including relevant ethics, laws, policies, guidelines and regulations as per Departmental and HPCSA standards, knowledge of the health system and surrounding public / private systems, including referral networks, and relevant local resources. Profession specific knowledge, including current psychometrics, psychopathology, psychotherapy, neuropsychology, psychopharmacology, developmental psychology, health psychology, community psychology, research methodology and statistics, and professional practice. Generic skills, including language proficiency, problem solving, self-organization: planning, time management and ability to work independently, workplace relations, ability to work in a team, information utilization, listening skills, effective communication, conflict management, computer literacy, and presentation and training skills. Profession specific skills, including: clinical interviewing skills, psychometric administration and interpretation skills, general formulation skills, diagnostic skills, psychological intervention skills, report writing skills, networking skills, and research skills. Interest and experience in community mental health will be an added advantage.
- DUTIES** : To provide psychological services within the district health system context: Ambulatory preventive, curative, rehabilitative and palliative psychological care to people with suitably severe mental illness who are beyond the scope of practice of PHC; and providing support and training for primary health care teams in the management of mental health conditions. Psychological case formulation, which may include mental status examinations and mental health diagnoses. Conduct psychological assessments related to appropriate referral questions. Provide appropriate, evidence-based psychological intervention(s) related to case conceptualization(s). (Community-level) Health promotion and prevention activities. Collaborate with and provide support and training for PHC, CCPT and other teams. Record keeping, schedule management, completion of statistics, clinical and periodic reports, as well as other related administrative duties.
- ENQUIRIES** : Mr Jacques L Labuschagne at 071 606 1934

- APPLICATIONS** : must be submitted to Tshwane District Health Services, 3319 Fedsure Forum Building, Cnr Lilian Ngoyi and Pretorius Street, Pretoria, 0001, Application Box, First Floor Reception. No faxed applications will be considered.
- NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months, After the closing date, please accept that your application was unsuccessful. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.
- CLOSING DATE** : 06 October 2023
- POST 33/246** : **PHARMACIST GRADE 1 REF NO: TDHS/A/2023/53**
Directorate: Pharmaceutical Services
- SALARY** : R768 489 per annum
CENTRE : Tshwane Regional Pharmacy
REQUIREMENTS : Bachelor of Pharmacy (B.Pharm Degree) or equivalent qualification accredited by the South African Pharmacy Council (SAPC) that allows registration with the SAPC as a Pharmacist. Registration with the SAPC as a Pharmacist. No experience required after registration as Pharmacist with SAPC in respect of RSA qualified employees who performed community service in relevant profession as required in South Africa. Other Skills / Requirements: Own discipline, knowledge of relevant legislation, regulations, policies, implementation and Information management, quality assurance and improvement programmes. Leadership and communication. Problem solving, computer literacy, stress tolerance, self-confidence, objectiveness and empathy. Acquaintance with standard operating procedures and primary healthcare standard treatment guidelines. Work effectively as part of a team. No criminal record or dismissal for misconduct at previous place(s) of work.
- DUTIES** : The provision of pharmaceutical services in Tshwane Health District. Evaluation of the patient related needs by determining the indication, safety, and effectiveness of the prescribed therapy. Dispensing of medicines or scheduled substances as prescribed according to the district formulary. Furnishing of information and advice to any person in regard to the safe and effective use of medicine. Comply with standard operating procedures and statutory regulations (GPP, GMP and PMFA). Liaise with healthcare professionals in the PHC facilities in regard to pharmaceutical services. Stock control and correct handling and storage of medicines. Ensure compliance to standard treatment guidelines and EML in the District. Participate in the pharmaceutical programs in the district for e.g. CCMDD, SVS, ideal clinic for pharmacies, dispensaries and medicine rooms. Providing in-service training, promoting the safe and rational use of medicines. Monitor the availability of medicines at the Tshwane Regional Pharmacy and PHC facilities. Ensure safekeeping of medicines. Supervising of pharmacist assistants and other support staff at the Regional Pharmacy. Promote public health, quality priorities and Batho Pele Principles. Deputize for the senior pharmacists. Perform all duties within the scope of practice of a pharmacist. Evaluate and manage staff performance and development within your area. Comply with the Performance Management and Development System (contracting, quarterly reviews and final assessment). Monitoring of and implementing measures to reduce fruitless and wasteful expenditure in Tshwane Health District.
- ENQUIRIES** : Ms M Haines Tel No: (012) 356 9201
APPLICATIONS : must be submitted to Tshwane District Health Services, 3319 Fedsure Forum Building, Cnr Lilian Ngoyi and Pretorius Street, Pretoria 0001, Application Box, First Floor Reception. No faxed applications will be considered.
- NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months, After the closing date, please accept that your application was unsuccessful.

The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.

CLOSING DATE

: 06 October 2023

POST 33/247

: **ASSISTANT MANAGER NURSING REF NO: TDHS/A/2023/54**
Directorate: Non-Communicable Diseases, Geriatrics and LTDOT

SALARY
CENTRE
REQUIREMENTS

: R683 838 - R767 184 per annum
: Tshwane District Health Services
: An appropriate diploma/degree in Nursing Science or equivalent qualification that allows registration with South African Nursing Council (SANC) as Professional Nurse. A post basic qualification in Primary Health Care with a duration of at least five (5) years, accredited by the SANC. A postgraduate degree in Management will be an added advantage. current Registration with SANC as a professional Nurse. Five (5) years' experience in the management of Chronic Diseases in the Districts/Health facilities is highly recommended. A valid driver's license. Strong clinical skills, theoretical knowledge, and conversant with procedures and guidelines (Non-Communicable Diseases plus). Other Skills / Requirements: Excellent Communication (written, verbal, presentation, negotiation, and liaison) skills. Skills in preparations for National and Provincial Campaigns. Proficiency in Microsoft Office in particular Word, Excel, Microsoft Teams, and PowerPoint. Assist in the management of Non-Communicable Diseases Plus (NCDs+) and the training of Health Care Workers on the NCDs+. An ability to supervise. Ability to solve problems with proven analytic skills. Knowledge of the following important Acts: The Public Service Act, the Public Service Regulation, the Public Finance Management Act as well as National Health Act. A high level of diligence and commitment in ensuring that all duties are performed within tight and stipulated timeframes with outputs that are of the required quality. Knowledge of the concept of the Departmental Annual Performance and Strategic Plans.

DUTIES

: Assist in the Implementation, Support, Monitoring and Evaluation of Non-Communicable Disease, Geriatric and Long-Term Domiciliary Oxygen Therapy (LTDOT) strategic goals in the district. Liaise with internal and external stakeholders in the management of NCDs+. Assist in organizing, attending, and leading NCDs meetings and other related meetings relevant to the program at all levels of care. Provide the necessary support during disease outbreaks and campaigns within the district, especially in the Long-Term care residential facilities (LTCRF). Champion the NCDs Prevention and Control Committee in Tshwane District. Develop Quality Improvement plans to improve the management of chronic diseases. Assist in implementing Key Geriatric Activities in the district. Provide necessary support to the funded and non-funded Older Persons Long-Term Care Residential Facilities and Service Centres. Monitor and support the implementation of the RT72 contract through the administration of the Long-Term Domiciliary Oxygen Therapy (LTDOT) Programme for patients (children and adults) with Chronic Obstructive Airways Diseases. Be responsible for the planning and budgeting for the cluster. Collate, analyses, and disseminate relevant NCDs data and reports, and keep records to provide a Portfolio of evidence to collaborate with these reports.

ENQUIRIES
APPLICATIONS

: Dr S.K Reinprecht Tel No: (012) 451 9290
: must be submitted to Tshwane District Health Services, 3319 Fedsure Forum Building, Cnr Lilian Ngoyi and Pretorius Street, Pretoria 0001, Application Box, First Floor Reception. No faxed applications will be considered.

NOTE

: Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months, After the closing date, please accept that your application was unsuccessful. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the

		Employment Equity target of the department. No applications will be considered after the closing date.
<u>CLOSING DATE</u>	:	06 October 2023
<u>POST 33/248</u>	:	<u>ASSISTANT MANAGER (PNB4) REF NO: TDHS/A/2023/55</u> Directorate: PHC Sub District 1
<u>SALARY CENTRE REQUIREMENTS</u>	:	R683 838 - R767 184 per annum, plus benefits Tshwane District Health Services Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse plus a Post basic qualification with duration of at least 1 year in Curative Skills in Primary Health Care accredited with the SANC plus A Post Basic (NQF level 7 for a Degree) or (NQF level 6 for a Diploma) qualification of a minimum duration of one-year in Nursing Administration/Management or in Health Care Services Management obtained from a recognised and registered tertiary institution and similarly, recognised by SAQA. Current registration with the SANC as Professional Nurse. A minimum of 10 years appropriate/recognisable nursing experience after registration as Professional Nurse with the SANC in General Nursing. At least 6 years of the period referred to above must be appropriate/recognisable experience after obtaining the 1-year post basic qualification in the relevant speciality. At least 3 years of the period referred to above must be management experience in in either District Health Services or PHC Setting. Valid Driver's license is a requisite. Potential candidates should be computer-use competent on related modern-day functions & activities. Other Skills / Requirements: Knowledge of the application of the relevant statutes and policies governing the public service and nursing profession. Knowledge of the Performance Management and Development System. Knowledge and application of Nursing Act, Public Service Act, Public Service Regulations, Basic Conditions of Employment Act, Labour Relations Act, Public Finance Management Act and Treasury Regulations. Understanding the application of the Batho-Pele principles, Patients' rights charter and quality assurance system. Well-developed communication, presentation, negotiation and research skills. Operational and people management skills. Ability to interact with diverse stakeholders and health users and givers. Facilitation and co-ordination skills. Problem solving, planning and organizing skills. Effective and competent use of modern-day technology to communicate and advance any other departmental mandates. Shortlisted Candidates may be assessed for computer competency as part of selection.
<u>DUTIES</u>	:	Responsive and accountable stewardship of District Health Services by overseeing to it that Annual Performance Plan targets are met by: Providing comprehensive District Health Services ranging from nursing services in mental health, maternal & child health, in-and out-patients, occupational, infection, environmental, rehabilitative, quality assurance and any associated care as may be deemed fit by the relevant authority(ies). Implement Batho-Pele principles, Patient Rights Charter. Ensure implementation of Quality Assurance determinations, including Ideal Health Facility Realisation Programme and Office of the Health Standards Compliance prescripts. Monitor development, implementation, monitoring and evaluation of Quality Improvement Plans. Manage the development, implementation and updating of relevant Standard Operating Procedures. Ensure effective and efficient management of all resources. Promote practice and compliance with ethical and professional expectations. Operate and manage relevant District Health Information Management Systems (DHIMS) Liaise the Sub-District, District and all other essential stakeholders.
<u>ENQUIRIES</u>	:	Mr M.E Makhudu Tel No: (012) 451 9059 during office hours only (08h00-16h00)
<u>APPLICATIONS</u>	:	must be submitted to First Floor Reception; Tshwane Health District Services, 3319 Fedsure Forum Building, Cnr Lillian Ngoyi and Pretorius Streets, Pretoria, 0002. No faxed applications will be considered. No faxed applications will be considered.
<u>NOTE</u>	:	Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months, After the closing date, please accept that your application was unsuccessful.

The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.

CLOSING DATE

: 06 October 2023

POST 33/249

: **ASSISTANT MANAGER (PNB-4) REF NO: TDHS/A/2023/56 (X1 POST)**
Directorate: Laudium CHC

SALARY

: R683 838 - R767 184 per annum

CENTRE

: Tshwane Health District Services

REQUIREMENTS

: Matric / Senior Certificate / Grade 12, a basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse plus a post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (R48) or an Advanced Midwifery and Neonatal Science (R212) accredited with SANC plus a Post Basic qualification of a minimum duration of one-year in Nursing Administration or Management or Health Care Services Management obtained from a recognised and registered tertiary institution and similarly, recognised by SAQA (i.e. NQF level 7 or 6 for a Degree or Diploma respectively). Current registration with the SANC as Professional Nurse. A minimum of 10 years appropriate/recognisable nursing experience after registration as Professional Nurse with the SANC in General Nursing. At least 6 years of the period referred to above must be appropriate/recognisable experience after obtaining the 1-year post basic qualification in the relevant speciality. At least 3 years of the period referred to above must be appropriate/recognisable experience at management level. Unendorsed & valid driver's licence, be computer-use literate & competent. NB!! Shortlisted Candidates will be assessed for computer competency. Other Skills / Requirements: Knowledge of the application of the relevant statutes and policies governing the public service and nursing profession. Knowledge of the Performance Management and Development System. Knowledge and application of Nursing Act, Public Service Act, Public Service Regulations, Basic Conditions of Employment Act, Labour Relations Act, Public Finance Management Act and Treasury Regulations. Understanding the application of the Batho-Pele principles, Patients' rights charter and quality assurance system. Well-developed communication, presentation, negotiation and research skills. Operational and people management skills. Ability to interact with diverse stakeholders and health users and givers. Computer literacy and report writing skills. Facilitation and co-ordination skills. Problem solving, planning and organizing skills.

DUTIES

: Responsive and accountable stewardship of District Health Services by overseeing to it that Annual Performance Plan targets are met by: Providing comprehensive District Health Services ranging from nursing services in mental health, maternal & child health, in-and out-patients, occupational, infection, environmental, rehabilitative, quality assurance and any associated care as may be deemed fit by the relevant authority(ies). Monitor that the Sub-District meets and/or exceeds set performance targets & aspirations. Implement Batho-Pele principles, Patient Rights Charter. Ensure implementation of Quality Assurance determinations, including Ideal Health Facility Realisation Programme and Office of the Health Standards Compliance prescripts. Monitor development, implementation, monitoring and evaluation of Quality Improvement Plans. Manage the development, implementation and updating of relevant Standard Operating Procedures. Ensure effective and efficient management of human, financial & material resources. Proactively, independently & autonomously manage labour relations affairs, including consequential management. Promote practice and compliance with ethical and professional expectations. Operate and manage relevant District Health Information Management Systems (DHIMS); particularly producing top-end data. Liaise the Health Centre with Sub-District, District and all other essential stake-holders.

ENQUIRIES

: Mr SR Makua Tel No: (012) 354 7687 / 079 872 6077; Monday to Friday; during office hours

APPLICATIONS

: must be submitted to Tshwane District Health Services, 3319 Fedsure Forum Building, Cnr Lilian Ngoyi and Pretorius Street, Pretoria 0001, Application Box, First Floor Reception. No faxed applications will be considered.

- NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months, After the closing date, please accept that your application was unsuccessful. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.
- CLOSING DATE** : 06 October 2023
- POST 33/250** : **ASSISTANT MANAGER NURSING SPECIALTY REF NO:**
AMNS/CC/03/CMJAH2023
Directorate: Nursing Department – Critical Care
(Re- advertisement)
- SALARY CENTRE REQUIREMENTS** : R683 838 per annum, (all-inclusive package)
: Charlotte Maxeke Johannesburg Academic Hospital
: Grade 12 or equivalent. Basic R425 qualification (Diploma/ Degree in Nursing) that allows registration with the SANC as a Professional Nurse. Registration with SANC as a Professional Nurse. The post basic nursing qualification of the duration of 1 year, accredited with SANC in Critical Care Nursing. A minimum of 10 years appropriate / recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 6 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1-year Critical Care Nursing. At least 3 years of the period must be appropriate at management level. The following will be an added advantage: Nursing administration qualification and computer literacy.
- DUTIES** : To apply nursing legislation and related legal and ethical nursing practices to improve and maintain service delivery. To ensure clinical nursing practice by the nursing team (unit) in accordance with the scope of practice and nursing standards as determined by the health facility. To promote quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. To apply basic HR and financial policies when coordinating care to our patients and other stakeholders. To do hospital departmental calls as required by the service. To demonstrate effective communication with patients and relatives, supervisors, other health professionals and junior colleagues including more complex report writing when required. To work as part of the multi- disciplinary team on a supervisory level to ensure good nursing care by the nursing team. To work effectively and amicably at a supervisory level, with persons of diverse intellectual, cultural, racial or religious differences and able to manage own work, time and that of junior colleagues to ensure proper nursing service in the unit. To provide support and advice to health and educational institutions within the cluster and catchment area. Control the provision of nursing care through staff scheduling and supervision. To ensure that the environment complies with the Health and Safety Act and Infection and Prevention Control Policies. See in-service training as part of the daily duties. Ensure effective and efficient budget control and assets control for the department. Expected to relieve the Nursing Manager in her absence.
- ENQUIRIES** : Mr GNB Moeng Tel No: (011) 488 3424
Ms M. Maseko Tel No: (011) 488 4732
- APPLICATIONS** : should be submitted at Charlotte Maxeke Johannesburg Academic Hospital, Admin Building Room 08. No. 17 Jubilee Road, Park town 2193.
- NOTE** : The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialed and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The

information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor and must be contactable, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. Coloured Males, Coloured Females, Indian Males and Indian Females, African males and African Females are encouraged to apply.

- CLOSING DATE** : 02 October 2023
- POST 33/251** : **OPERATIONAL MANAGER SPECIALTY REF NO:**
OMS/GIT/03/CMJAH2023
 Directorate: Nursing Department: Upper GIT and Hepato-biliary Oncology Ward
- SALARY** : R627 474 per annum, (all-inclusive package)
CENTRE : Charlotte Maxeke Johannesburg Academic Hospital
REQUIREMENTS : Grade 12. Basic R425 qualification (diploma/ degree in nursing) or equivalent qualification that allows registration with the South African Council as a Professional Nurse. A post basic nursing qualification with a duration of at least 1 year, accredited with SANC in Oncology nursing or Critical Care Nursing. Registration with the SANC as Professional Nurse. A minimum of 9 years appropriate / recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 5 years of the period referred to above must be appropriate / recognizable experience in Oncology nursing or Critical Care Nursing after obtaining the 1-year post-basic nursing qualification The following will be an added advantage: Nursing administration qualification and computer literacy.
- DUTIES** : To apply nursing legislation and related legal and ethical nursing practices to improve and maintain service delivery. To ensure clinical nursing practice by the nursing team (unit) in accordance with the scope of practice and nursing standards as determined by the health facility. To promote quality of nursing care as directed by the professional scope of practice and standards as determined by the health Facility. To promote quality of nursing care as directed by the professional scope of practice and standards as determined by the institution. To apply basic HR and financial policies when coordinating care to our patients and other stakeholders. To demonstrate effective communication with patient, relatives, supervisors, other health professionals and junior colleagues including more complex report writing when required. To work as part of the multi- disciplinary team on a supervisory level to ensure good nursing care by the nursing team and optimal theatre utilization at night. To work effectively and amicably at a supervisory level, with persons of diverse intellectual, cultural, racial or religious differences and able to manage own work, time and that of junior colleagues to ensure proper nursing service in the unit. To provide support and advice to health institutions within the cluster and catchment area. Control the provision of nursing care through staff scheduling and supervision. To ensure that the environment complies with the Health and Safety Act and Infection and Prevention Control Policies. See in-service training as part of the daily duties. Ensure effective and efficient budget control and assets control for the department.
- ENQUIRIES** : Mr GNB Moeng Tel No: (011) 488 3424
 Ms M. Maseko Tel No: (011) 488 4732

APPLICATIONS : should be submitted at Charlotte Maxeke Johannesburg Academic Hospital, Admin Building Room 08. No. 17 Jubilee Road, Park town 2193.

NOTE : The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialed and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor and must be contactable, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. Coloured Males, Coloured Females, Indian Males and Indian Females, African males and African Females are encouraged to apply.

CLOSING DATE : 02 October 2023

POST 33/252 : **OPERATIONAL MANAGER SPECIALTY REF NO:**
OMS/PAED/03/CMJAH2023
Directorate: Nursing Department: Paediatric Ward

SALARY : R627 474 per annum, (all-inclusive package)
CENTRE : Charlotte Maxeke Johannesburg Academic Hospital
REQUIREMENTS : Grade 12. A basic qualification accredited with SANC in terms of Government Notice 425 (diploma/ degree) in nursing or equivalent qualification that allows registration with the SANC as a Professional Nurse. Registration with SANC as a Professional Nurse. The post basic nursing qualification, with a duration of at least 1 year, accredited with SANC in Child nursing. Have a minimum of 9 years appropriate / recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 5 years of the period referred to above must be appropriate / recognizable experience in Child nursing after obtaining the 1-year post-basic nursing qualification. The following will be an added advantage: Nursing administration qualification and computer literacy.

DUTIES : To apply nursing legislation and related legal and ethical nursing practices to improve and maintain service delivery. To ensure clinical nursing practice by the nursing team (unit) in accordance with the scope of practice and nursing standards as determined by the health facility. To promote quality of nursing care as directed by the professional scope of practice and standards as determined by the Institution. To apply basic HR and financial policies when coordinating care to our patients and other stakeholders. To demonstrate effective communication with patient, relatives, supervisors, other health professionals and junior colleagues including more complex report writing when required. To work as part of the multi- disciplinary team on a supervisory level to ensure good nursing care by the nursing team and optimal theatre utilization at night. To work effectively and amicably at a supervisory level, with persons of diverse intellectual, cultural, racial or religious differences and able to manage own work, time and that of junior colleagues to ensure proper

nursing service in the unit. To provide support and advice to health institutions within the cluster and catchment area. Control the provision of nursing care through staff scheduling and supervision. To ensure that the environment complies with the Health and Safety Act and Infection and Prevention Control Policies. See in-service training as part of the daily duties. Ensure effective and efficient budget control and assets control for the department. Will be required to do hospital calls as required by the service.

- ENQUIRIES** : Mr GNB Moeng Tel No: (011) 488 3424
Ms M. Maseko Tel No: (011)488 4732
- APPLICATIONS** : should be submitted at Charlotte Maxeke Johannesburg Academic Hospital, Admin Building Room 08. No. 17 Jubilee Road, Park town 2193.
- NOTE** : The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor and must be contactable, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. Coloured Males, Coloured Females, Indian Males and Indian Females, African males and African Females are encouraged to apply.
- CLOSING DATE** : 02 October 2023
- POST 33/253** : **OPERATIONAL MANAGER SPECIALTY STREAM REF NO:**
OMS/PW/03/CMJAH2023
Directorate: Nursing Department: Postnatal Ward
- SALARY** : R627 474 per annum, (all-inclusive package)
CENTRE : Charlotte Maxeke Johannesburg Academic Hospital
REQUIREMENTS : Grade 12. A basic qualification accredited with SANC in terms of Government Notice 425 (diploma/ degree) in nursing or equivalent qualification that allows registration with the SANC as a Professional Nurse. Registration with SANC as a Professional Nurse. The post basic nursing qualification, with a duration of at least 1 year, accredited with SANC in Post Basic Midwifery and Neonatal nursing. Have a minimum of 9 years appropriate / recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 5 years of the period referred to above must be appropriate / recognizable experience in Post Basic Midwifery and Neonatal nursing after obtaining the 1-year post-basic nursing qualification. The following will be an added advantage: Nursing administration qualification and computer literacy.
- DUTIES** : To apply nursing legislation and related legal and ethical nursing practices to improve and maintain service delivery. To ensure clinical nursing practice by the nursing team (unit) in accordance with the scope of practice and nursing standards as determined by the health facility. To promote quality of nursing care as directed by the professional scope of practice and standards as

determined by the institution. To apply basic HR and financial policies when coordinating care to our patients and other stakeholders. To do hospital departmental calls as required by the service. to demonstrate effective communication with patient, relatives, supervisors, other health professionals and junior colleagues including more complex report writing when required. To work as part of the multi- disciplinary team on a supervisory level to ensure good nursing care by the nursing team and optimal theatre utilization at night. To work effectively and amicably at a supervisory level, with persons of diverse intellectual, cultural, racial or religious differences and able to manage own work, time and that of junior colleagues to ensure proper nursing service in the unit. To provide support and advice to health institutions within the cluster and catchment area. Control the provision of nursing care through staff scheduling and supervision. To ensure that the environment complies with the Health and Safety Act and Infection and Prevention Control Policies. See in-service training as part of the daily duties. Ensure effective and efficient budget control and assets control for the department.

- ENQUIRIES** : Mr GNB Moeng Tel No: (011) 488 3424
 Ms M. Maseko Tel No: (011) 488 4732
- APPLICATIONS** : should be submitted at Charlotte Maxeke Johannesburg Academic Hospital, Admin Building Room 08. No. 17 Jubilee Road, Park town 2193.
- NOTE** : The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor and must be contactable, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. Coloured Males, Coloured Females, Indian Males and Indian Females, African males and African Females are encouraged to apply.
- CLOSING DATE** : 02 October 2023
- POST 33/254** : **OPERATIONAL MANAGER (PHC) REF NO: TDHS/A/2023/57 (X1 POST)**
 Directorate: Nursing
- SALARY** : R627 474 – R703 752 per annum
CENTRE : Tshwane Health District – Adelaide Tambo Clinic
REQUIREMENTS : Matric / Snr Certificate / Grade 12, Valid ID, Basic qualification accredited with SANC in terms of Government Notice 425 (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a General Nurse & Midwifery plus a post basic nursing qualification (Primary Health Care / Nursing Assessment, Diagnosis and Treatment) with duration of at least 1 year accredited with SANC in terms of government notice No. 212 plus a Post Basic (NQF level 7 for a Degree) or (NQF level 6 for a Diploma) qualification of a minimum duration of one-year in Nursing Administration / Management or

in Health Care Services Management obtained from a recognised and registered tertiary institution and similarly, recognised by SAQA. A minimum of 9 years appropriate/recognizable experience in nursing after registration as a professional nurse with SANC, at least 3 years of the period referred to above must be appropriate/recognizable experience in nursing management, should be able to demonstrate knowledge of legislations relevant to health care services. The candidate should be computer literate and possess a valid & unendorsed driver's licence including competency in driving. Shortlisted candidates will be assessed for computer-use competency. Correspondence & engagement will only be entered into with candidates who meet the requirements.

DUTIES : To plan, organise and monitor the objectives of the PHC facility in the consultation with District Management & Subordinates. Provision of Quality Nursing Care through the implementation of standards, policies and procedures coupled with supervision and monitoring the implementation thereof. To provide a therapeutic environment to staff, patients and the public. To effectively manage the utilisation and supervision of human, material and financial resources. Coordination of the provision of effective training and research. Maintain professional growth / ethical standards and self-development. Implement & monitor aspirations of PMDS. Implementation and management of Infection Control and Prevention Protocols as well as Occupational Health & Safety Standards. Maintain accurate and oversee completion of patient records according to legal requirements. Operate and manage relevant District Health Information Management Systems (DHIMS); particularly producing top-end data. To participate in quality improvement programmes and activities. Have insight and be able to conduct Ideal Health Facility Realisation assessments. Have deep insight into OHSC processes and prescripts. Conduct periodical clinical audits. Participate in staff & student development activities. Exercise independent control over discipline, grievance and labour relations issues according to the existing policies and procedures. Identify, develop and exercise management of risk in the workplace. Liaise the Sub District, District and all other essential stakeholders.

ENQUIRIES : Mr SR Makua @ 079 872 6077; Monday to Friday and during office hours only
APPLICATIONS : must be submitted to Tshwane District Health Services, 3319 Fedsure Forum Building, Cnr Lilian Ngoyi and Pretorius Street, Pretoria 0001, Application Box, First Floor Reception. No faxed applications will be considered.

NOTE : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months, After the closing date, please accept that your application was unsuccessful. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.

CLOSING DATE : 06 October 2023 @ 15h00

POST 33/255 : **OPERATIONAL MANAGER (PHC) REF NO: TDHS/A/2023/58 (X1 POST)**
 Directorate: Nursing

SALARY : R627 474 – R703 752 per annum
CENTRE : Tshwane Health District – Laudium CHC
REQUIREMENTS : Matric / Snr Certificate / Grade 12, Valid ID, Basic qualification accredited with SANC in terms of Government Notice 425 (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a General Nurse & Midwifery plus a post basic nursing qualification (Primary Health Care / Nursing Assessment, Diagnosis and Treatment) with duration of at least 1 year accredited with SANC in terms of government notice No. 212 plus a Post Basic (NQF level 7 for a Degree) or (NQF level 6 for a Diploma) qualification of a minimum duration of one-year in Nursing Administration / Management or in Health Care Services Management obtained from a recognised and registered tertiary institution and similarly, recognised by SAQA. A minimum of 9 years appropriate/recognizable experience in nursing after registration as a professional nurse with SANC, at least 3 years of the period referred to above

must be appropriate/recognizable experience in nursing management, should be able to demonstrate knowledge of legislations relevant to health care services. The candidate should be computer literate and possess a valid & unendorsed driver's licence including competency in driving. Shortlisted candidates will be assessed for computer-use competency. Correspondence & engagement will only be entered into with candidates who meet the requirements.

DUTIES : To plan, organise and monitor the objectives of the PHC facility in the consultation with District Management & Subordinates. Provision of Quality Nursing Care through the implementation of standards, policies and procedures coupled with supervision and monitoring the implementation thereof. To provide a therapeutic environment to staff, patients and the public. To effectively manage the utilisation and supervision of human, material and financial resources. Coordination of the provision of effective training and research. Maintain professional growth / ethical standards and self-development. Implement & monitor aspirations of PMDS. Implementation and management of Infection Control and Prevention Protocols as well as Occupational Health & Safety Standards. Maintain accurate and oversee completion of patient records according to legal requirements. Operate and manage relevant District Health Information Management Systems (DHIMS); particularly producing top-end data. To participate in quality improvement programmes and activities. Have insight and be able to conduct Ideal Health Facility Realisation assessments. Have deep insight into OHSC processes and prescripts. Conduct periodical clinical audits. Participate in staff & student development activities. Exercise independent control over discipline, grievance and labour relations issues according to the existing policies and procedures. Identify, develop and exercise management of risk in the workplace. Liaise the Sub District, District and all other essential stakeholders systems within the unit. Uphold the Batho Pele and Patients' Rights Principles.

ENQUIRIES : Mr SR Makua @ 079 872 6077; Monday to Friday, during office hours only
APPLICATIONS : Documents must be submitted to Tshwane Health District Fedsure Building, 3319 Cnr Pretorius and Lilian Ngoyi Streets, Pretoria, 0002. No faxed applications will be considered.

NOTE : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months, After the closing date, please accept that your application was unsuccessful. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.

CLOSING DATE : 06 October 2023 @ 15h00

POST 33/256 : **ASSISTANT DIRECTOR: THERAPEUTIC SERVICES REF NO: TDHS/A/2023/59**
 Directorate: Rehabilitation Services

SALARY : R578 367 per annum
CENTRE : Tshwane District Health Services
REQUIREMENTS : Appropriate qualification (degree) that allows for the required registration with the Health Professional Council of South Africa (HPCSA) as Speech and Audiology, Speech therapist, Audiologist, Physiotherapy, Occupational therapist, social workers and podiatrist. Approximately 8 years' experience as an independent practitioner of which 5 years must be in management. (Chief supervisory level/ Coordinator). Must have good communication skills. A valid registration with HPCSA or SACSSP. Knowledge in the relevant policies, protocols, and guidelines. Relevant experience in Management and primary health care services. A valid manual Driver's license is essential. Must be able to work under pressure, computer literacy (Word, Power point, and Microsoft excel). Must be proactive, innovative, and independent leader.

DUTIES : Provide leadership at Tshwane District Therapeutic and support services. Give input and ensure adherence to District, Provincial and national legislation. Implement and contribute to proper utilization of allocated financial and

physical resources. Submission of weekly, monthly, quarterly, and annual Therapeutic services reports, statistics and other administrative duties to district and provincial Therapeutic services Directorate. Establish good working relationships with other stakeholders within the district e.g. NGO's, NPO's, Mental Health, Organizations for People with Disabilities etc. Coordinate and ensure health Promotion, prevention and community intervention activities are rendered in the district. Ensure continuous professional development activities. Implementation of quality assurance policies and development of quality improvement plans the unit is adhered to. Attend all relevant meetings at District and Provincial levels. Provide support to sub district Therapeutics services. Provide support to the sub district Therapeutic Services.

ENQUIRIES : Dr S.K Reinprecht Tel No: (012) 451 9290 & Mobile at 082 452 9845 (Monday-Friday during working hours only 07h30-1600)

APPLICATIONS : must be submitted to Tshwane Health District, Fedsure Building, 3319 Cnr Pretorius and Lilian Ngoyi Streets, Pretoria, 0001. 1st Floor. No faxed applications will be considered.

NOTE : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months, After the closing date, please accept that your application was unsuccessful. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.

CLOSING DATE : 06 October 2023

POST 33/257 : **CHIEF DIETICIAN REF NO: TDHS/A/2023/60 (X1 POST)**
Directorate: Nutrition

SALARY : R520 785 per annum
CENTRE : Tshwane District Health Services
REQUIREMENTS : Bachelor of Dietetics Degree. Completed community service. Current registration with HPCSA as dietician: independent practice. At least one year experience working as dietician after completing community service. Valid driver's licence (manual transmission). Own transport. Computer literacy in Word, Excel, PowerPoint, internet and e-mail. Other Skills / Requirements: Experience working in government clinic or district/provincial office will be beneficial. Attendance of Severe Acute Malnutrition (SAM) and Mother Baby Friendly Initiative (MBFI)/lactation management courses will be beneficial. Advanced computer literacy will be beneficial. Good verbal and written communication skills.

DUTIES : Render effective, patient centred dietetics service in allocated health facilities in adherence to scope of practice and health protocols. Supervise allocated subordinates. Work with colleagues, relieve as and when the need arises and to work closely with the interdisciplinary team members. Carry out delegated duties. Participate in student training, supervision and performance evaluation. Implement and monitor Integrated Nutrition Programme (INP) strategies, including Vitamin A supplementation, the Community Based Nutrition Initiative, growth monitoring and promotion, Mother Baby Friendly Initiative and Nutrition Counselling, Support and Treatment. Provide nutrition promotion, advocacy and education to communities and counselling and advice to individuals for appropriate nutrition and awareness. Technical support in facilities, including stock control of nutritional supplements, equipment and materials, as well as in-service training of staff. Exercise care with all consumables and equipment. Perform accurate record keeping, data collection and reporting on Nutrition indicators. Participate in quality assurance methods and CPD activities. Communicate effectively with all stakeholders. Adhere to Provincial, Facility and Departmental policies, procedures, guidelines and regulations. Strict adherence to HPCSA and departmental policies.

ENQUIRIES : Mrs. Lindi de Bruyn Tel No: (012) 451 9000 x9260
APPLICATIONS : must be submitted to Tshwane District Health Services, 3319 Fedsure Forum Building, Cnr Lilian Ngoyi and Pretorius Street, Pretoria 0001, Application Box, First Floor Reception. No faxed applications will be considered.

- NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months, After the closing date, please accept that your application was unsuccessful. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.
- CLOSING DATE** : 06 October 2023
- POST 33/258** : **CLINICAL PROGRAM COORDINATOR MATERNAL AND WOMEN'S HEALTH REF NO: TDHS/A/2023/61 (X1 POST)**
Directorate: Health programmes
- SALARY** : Grade 1: R497 193 – R559 686 per annum
Grade 2: R575 898 – R645 720 per annum
- CENTRE** : Tshwane District Health Services
- REQUIREMENTS** : Basic qualification accredited with SANC in terms of Government Notice 425 (Degree or Diploma in Nursing). A minimum of 7 years appropriate/recognizable experience in Nursing post registration as a professional nurse. At least 3 years of the period referred to above must be appropriate/recognizable experience as a clinician providing Maternal Health services in a Primary Health Care setting. A qualification in Advanced midwifery is an added advantage. Other Skills / Requirements: Good verbal and written communication skills. Computer literacy. Valid Driver's License
- DUTIES** : Coordinate and facilitate planning for Maternal and Women's Health programme activities in the district. Supervision and support of facilities on implementation of Maternal and Women's Health services. Participate in training and mentoring on programme related activities (Basic Antenatal Care plus model, Contraceptive and Fertility Planning; PMTCT). Participate in the planning and implementation of the programme according to the prescribed Policies, Guidelines, and Protocols. Conduct data analysis and compile quality improvement plans for underperformance on programme related indicators. Support health care facilities in all aspects of service delivery and policy implementation related to the programme. Participate in the development of clinical record audit tools in line with current policies and Office of the Health Standards Compliance requirements. Ensure availability and monitor implementation of policies and guidelines relating to the programme. Facilitate and coordinate implementation of surveillance systems e.g., Perinatal Problem Identification Program (PPIP) for analysis of perinatal mortality within the district.
- ENQUIRIES** : Ms RT Makau Tel No: (012) 451 9006
- APPLICATIONS** : must be submitted to Tshwane District Health Services, 3319 Fedsure Forum Building, Cnr Lilian Ngoyi and Pretorius Street, Pretoria 0001, Application Box, First Floor Reception. No faxed applications will be considered.
- NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months, After the closing date, please accept that your application was unsuccessful. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.
- CLOSING DATE** : 06 October 2023

<u>POST 33/259</u>	:	<u>NUCLEAR MEDICINE RADIOGRAPHER REF NO: NECLMED/RADIO/CMAJH/01/2023</u> Directorate: Nuclear Medicine
<u>SALARY</u>	:	R444 741 per annum, (plus benefits), (Please note that the salary will be adjusted according to years of experience as per OSD policy).
<u>CENTRE</u>	:	Charlotte Maxeke Johannesburg Academic Hospital
<u>REQUIREMENTS</u>	:	Appropriate Qualifications that allows for the required registration with the HPCSA in Nuclear Medicine Radiography. Registration with the HPCSA as Diagnostic Radiographer. 4 (Four) years appropriate experience after registration with the HPCSA as Diagnostic Radiographer. Knowledge and skills: Sound knowledge of Nuclear Medicine procedures and equipment. Clinical competency and dexterity in procedures. Good communication and problem-solving skills. Knowledge of health and safety policies, regulations and acts. Knowledge of quality assurance procedures and methods. Sound knowledge of radiation safety and protection regulations.
<u>DUTIES</u>	:	Render effective patient centred Nuclear Medicine service for in-patients and out-patients in adherence to the scope of practice health protocols. Assist in or perform complex nuclear medicine procedures. Implement and maintain the quality assurance and National Core Standards at departmental level. Perform record keeping data collection, assist with budget control and assets management. Participate in professional development of self, colleagues and members of the inter-disciplinary team.
<u>ENQUIRIES</u>	:	Prof M.D. T.H. Vangu Tel No: (011) 488 3608 Ms M.P. Rapetswa Tel No: (011) 488 3711
<u>APPLICATIONS</u>	:	Applications should be submitted strictly on a (PDF Format only) to the following email-address Medicalhr.Cmjah@gauteng.gov.za. Please use the reference as subject.
<u>NOTE</u>	:	The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor and must be contactable, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities, Coloured Males, Coloured Females, Indian Males and Indian Females are encouraged to apply.
<u>CLOSING DATE</u>	:	02 October 2023
<u>POST 33/260</u>	:	<u>OCCUPATIONAL HEALTH NURSE PRACTITIONER GRADE 1/2 REF NO: OHNP09</u> Directorate: Nursing Department
<u>SALARY</u>	:	R431 265 – R528 696 per annum, (excluding benefits)

- CENTRE REQUIREMENTS** :
- : Wits Oral Health Centre
 - : Qualifications: Basic R425 qualification (i.e. Diploma /Degree) that allows registration with South African Nursing Council (SANC). Current registration with the council as a professional nurse and midwife with a minimum of 10 years after registration. Post basic diploma in Occupational Health Nursing Science with a minimum experience of 4 years after registration with the South African Nursing Council, of which a minimum experience of 2 years must be as a Health and Safety Officer. Dispensing course certificate with a valid licence Incumbent must be registered with South African Institute of Occupational Safety and Health (SAIOSH/ The South African Institute for Occupational Hygiene (SAIOH) and South African Council for the Project and Construction Management Professions SACPM). Skills: Good interpersonal and communication skills (verbal and written), high level investigative skills, report writing skills, planning ability, computer literacy, (including Excel, Word, Access and PowerPoint. Critical thinking skills and creative problem solving, Self - motivated and goal orientated. Analytical and solution orientated. Ability to effectively communicated to technical and nontechnical personnel at various levels in the organisation. Exposure to Hospital Environment and a valid driver's license will be an added advantage.
- DUTIES** :
- : Conduct Risk Assessment for the institution, provide recommendations and participate in the implementation of those findings. Develop and implement a Medical Surveillance Plan Programme for the institution and demonstrate ability to work collaboratively in the successful implementation of the plan. Develop a Wellness Programme for the institution that is aligned with the health needs of the employees and use a Primary Healthcare Strategy for promoting health at all levels of care. Applies the epidemiological process in the surveillance of occupational diseases and injuries. Design programmes that support a positive lifestyles and individual efforts and "right to know training "as prescribed in the Occupational and Safety Act. Plan and Implement Health Promotion campaigns within a team approach and participate in continuing professional development sessions and demonstrates an understanding of lifelong learning. Participate in the development of OHS committees including and conduct meetings when necessary. Participate in the planning, implementation and evaluation of disaster management and emergency care programmes. Network and communicates across all levels within the facility, including but not limited to, worker, labour unions, middle and senior management. Conducts internal and auditing including Ideal Hospital Realisation Framework to assess the quality of compliance within the institution and participate in the development of QIP'S. Initiates, develop and implement policies and protocols for proper management of the programme. Participate in the development of the Business Plan for the unit and procurement of goods and service related to OHS and develop financial management system. Identify research needs and opportunities for the development of Occupational Health for the benefit of the institution.
- ENQUIRIES APPLICATIONS** :
- : Matron T Mquqo thobela.mquqo@wits.ac.za
 - : New Z83 application forms must be sent to Wits Oral Health Centre, Private Bag X15, Braamfontein 2017. Direct applications must be delivered to Wits Oral Health Centre, c/o Charlotte Maxeke Johannesburg Academic Hospital, Area 255 Block 2 (Yellow Block), Parktown. No faxed applications will be accepted.
- NOTE** :
- : The application must include only completed and signed new Z83 Form, obtainable from any Public Service Department or on the DPSA web site link: <https://www.dpsa.gov.za/newsroom/psvc/> and a detailed Curriculum Vitae with names, contact number and e-mail addresses of three recent (3) referees. Certified copies of Identity Document, Grade 12 Certificate and the highest required qualifications as well as and current proof of HPCSA where necessary, will only be submitted by shortlisted candidates to Human Resources on or before the day of the interview date. Failure to do so will result in your application being disqualified. Foreign qualifications must be accompanied by an evaluation report issued by SAQA. Applications received after the closing date will not be accepted. Please note that correspondence will only be entered into with short-listed candidates. The employer reserves the right not to fill a position. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful.
- CLOSING DATE** :
- : 02 October 2023

<u>POST 33/261</u>	:	<u>CLINICAL NURSE PRACTITIONER REF NO: TDHS/A/2023/62 (X2 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R431 265 – R497 193 per annum Grade 2: R528 696 – R645 720 per annum
<u>CENTRE REQUIREMENTS</u>	:	Tshwane District Health Services Grade 12 certificate with basic qualification accredited with the South African Nursing Council (SANC) in terms of Government Notice R425 registration as a professional nurse. Current registration with SANC as a professional nurse. A minimum of 7 (seven) years recognized experience in nursing after registration as a professional nurse. At least 4 (four) years of the period referred above must be appropriate/recognizable experience in mental health nursing. A valid driver's license and computer literacy are essential. Knowledge of the Mental Health legislation and related legal and ethical practices, PFMA, and Public Service Act Regulations. Good communication, interpersonal and problem-solving skills, ability to work independently and in a multidisciplinary context. Skills and Knowledge: Generic knowledge and skills, including relevant ethics, Departmental laws, policies, guidelines including Regulations. Good interpersonal workplace relations, Ability to work in a team, coordination skills, Computer literacy and Training skills.
<u>DUTIES</u>	:	To facilitate and coordinate the implementation of National and Provincial Policies, Norms and Standards on District Hospitals, Community Based Mental Health Services, Primary and Secondary Mental Health Care Services and Integration of Mental Health supported by the relevant Acts. Implement programmes to promote Mental Health and prevent the prevalence of Mental Illness and Substance Abuse in all age groups. Strengthen collaboration with other Departments, Authorities, and Communities, NGO's, Public Sector and Learning institutions. Facilitate and provide in-service training to staff in Health Facilities and NGO's. Support research and surveillance on Mental Health and Substance Abuse in targeted population at risk. Uphold the National Mental Health Policy Framework and Strategic plan 2013 – 2020. Assist and support mental health services provision in Specialised Mental Health Services in Local Authority Facilities. Manage staff and resources allocated to the programme.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms Tshidi Seomana @ 073 472 6565 must be submitted to Tshwane District Health Services, 3319 Fedsure Forum Building, Cnr Lilian Ngoyi and Pretorius Street, Pretoria 0001, Application Box, First Floor Reception. No faxed applications will be considered.
<u>NOTE</u>	:	Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months, After the closing date, please accept that your application was unsuccessful. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.
<u>CLOSING DATE</u>	:	06 October 2023
<u>POST 33/262</u>	:	<u>PN-B1: CLINICAL NURSE PRACTITIONER (PHC) REF NO: TDHS/A/2023/63</u> Directorate: Nursing
<u>SALARY</u>	:	(PN-B1) R431 265 - R497 193 per annum, plus benefits (PN-B2) R528 696 - R645 720 per annum, plus benefits
<u>CENTRE REQUIREMENTS</u>	:	(SOSH 3 CHC X4) Grade 12/Matric. Basic R425 qualification (i.e., diploma or degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse. Post basic qualification with a duration of at least 1 year in Diploma in Clinical Nursing Science Health Assessment, Treatment and Care (R48) accredited with SANC. Grade 1: minimum of 4 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Grade 2: A minimum of 14 years appropriate/recognisable experience after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable

<u>DUTIES</u>	: experience after obtaining the 1-year post-basic qualification as mentioned above. Valid & unendorsed driver's license is essential.
<u>ENQUIRIES</u>	: Manage and provide clinical comprehensive PHC service in line with the existing legislative prescripts. Provide more complex and advanced comprehensive nursing treatment and care to patients in a cost effective, efficient and equitable manner. Act as shift leader, plan and implement health promotion and prevention activities. Link to the community structures and community-based services. Collect data and submit reports. Provide PHC services to other facilities in Sub-District 1 when needed. Competencies: Ability to plan and organise own work and that of support personnel to ensure proper nursing care. Effective communication with all stakeholders & report writing aptitude. Work as part of the MDT to ensure good nursing care and outcomes. Display uncompromising concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patients' needs, requirements and expectations (Batho Pele). Demonstrate an understanding of nursing legislation and other related legal frameworks. Competency in processes of the Ideal Health Facility Realisation Programme as well as prescripts of the Office of the Health Standards Compliance (OHSC). Ms S.T. Dibakwane at 082 452 3882 (Monday to Friday; during working hours only)
<u>APPLICATIONS</u>	: Documents must be submitted to Tshwane Health District Fedsure Building, 3319 Cnr Pretorius and Lilian Ngoyi Streets, Pretoria, 0002. No faxed applications will be considered.
<u>NOTE</u>	: Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months, After the closing date, please accept that your application was unsuccessful. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.
<u>CLOSING DATE</u>	: 06 October 2023
<u>POST 33/263</u>	: <u>PN-B1: CLINICAL NURSE PRACTITIONER (PHC) REF NO: TDHS/A/2023/64</u> Directorate: Nursing
<u>SALARY</u>	: (PN-B1) R431 265 - R497 193 per annum, plus benefits (PN-B2) R528 696 - R645 720 per annum, plus benefits
<u>CENTRE REQUIREMENTS</u>	: (Phedisong 4 CHC X1) Grade 12/Matric. Basic R425 qualification (i.e., diploma or degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse. Post basic qualification with a duration of at least 1 year in Diploma in Clinical Nursing Science Health Assessment, Treatment and Care (R48) accredited with SANC. Grade 1: minimum of 4 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Grade 2: A minimum of 14 years appropriate/recognisable experience after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience after obtaining the 1-year post-basic qualification as mentioned above. Valid & unendorsed driver's license is essential.
<u>DUTIES</u>	: Manage and provide clinical comprehensive PHC service in line with the existing legislative prescripts. Provide more complex and advanced comprehensive nursing treatment and care to patients in a cost effective, efficient and equitable manner. Act as shift leader, plan and implement health promotion and prevention activities. Link to the community structures and community-based services. Collect data and submit reports. Provide PHC services to other facilities in Sub-District 1 when needed. Competencies: Ability to plan and organise own work and that of support personnel to ensure proper nursing care. Effective communication with all stakeholders & report writing aptitude. Work as part of the MDT to ensure good nursing care and outcomes. Display uncompromising concern for patients, promoting and advocating

		proper treatment and care including awareness and willingness to respond to patients' needs, requirements and expectations (Batho Pele). Demonstrate an understanding of nursing legislation and other related legal frameworks. Competency in processes of the Ideal Health Facility Realisation Programme as well as prescripts of the Office of the Health Standards Compliance (OHSC). Ms S.T. Dibakwane at 082 452 3882 (Monday to Friday; during working hours only)
<u>ENQUIRIES</u>	:	
<u>APPLICATIONS</u>	:	Documents must be submitted to Tshwane Health District Fedsure Building, 3319 Cnr Pretorius and Lilian Ngoyi Streets, Pretoria, 0002. No faxed applications will be considered.
<u>NOTE</u>	:	Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months, After the closing date, please accept that your application was unsuccessful. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.
<u>CLOSING DATE</u>	:	06 October 2023
<u>POST 33/264</u>	:	<u>PN-B1: CLINICAL NURSE PRACTITIONER (PHC) REF NO: TDHS/A/2023/65</u> Directorate: Nursing
<u>SALARY</u>	:	(PN-B1) R431 265 - R497 193 per annum, plus benefits (PN-B2) R528 696 - R645 720 per annum, plus benefits
<u>CENTRE REQUIREMENTS</u>	:	(Kgabo CHC X2) Grade 12/Matric. Basic R425 qualification (i.e., diploma or degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse. Post basic qualification with a duration of at least 1 year in Diploma in Clinical Nursing Science Health Assessment, Treatment and Care (R48) accredited with SANC. Grade 1: minimum of 4 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Grade 2: A minimum of 14 years appropriate/recognisable experience after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience after obtaining the 1-year post-basic qualification as mentioned above.
<u>DUTIES</u>	:	Manage and provide clinical comprehensive PHC service in line with the existing legislative prescripts. Provide more complex and advanced comprehensive nursing treatment and care to patients in a cost effective, efficient and equitable manner. Act as shift leader, plan and implement health promotion and prevention activities. Link to the community structures and community-based services. Collect data and submit reports. Provide PHC services to other facilities in Sub-District 1 when needed. Competencies: Ability to plan and organise own work and that of support personnel to ensure proper nursing care. Effective communication with all stakeholders & report writing aptitude. Work as part of the MDT to ensure good nursing care and outcomes. Display uncompromising concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patients' needs, requirements and expectations (Batho Pele). Demonstrate an understanding of nursing legislation and other related legal frameworks. Competency in processes of the Ideal Health Facility Realisation Programme as well as prescripts of the Office of the Health Standards Compliance (OHSC). Valid & unendorsed driver's license is essential.
<u>ENQUIRIES</u>	:	Ms S.T. Dibakwane at 082 452 3882 (Monday to Friday; during working hours only)
<u>APPLICATIONS</u>	:	Documents must be submitted to Tshwane Health District Fedsure Building, 3319 Cnr Pretorius and Lilian Ngoyi Streets, Pretoria, 0002. No faxed applications will be considered.
<u>NOTE</u>	:	Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed Z83 form and detailed

Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months, After the closing date, please accept that your application was unsuccessful. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.

- CLOSING DATE** : 06 October 2023
- POST 33/265** : **PN-B1: CLINICAL NURSE PRACTITIONER (PHC) REF NO: TDHS/A/2023/66**
Directorate: Nursing
- SALARY** : (PN-B1) R431 265 - R497 193 per annum, plus benefits
(PN-B2) R528 696 - R645 720 per annum, plus benefits
- CENTRE** : (Boikhutsong X1 Post)
(Maria Rantho X2 Posts)
(Tlamelong X1 Post)
(Phedisong 6 X1 Post)
(Jack Hindon X1 Post)
(Block X X2 Posts)
- REQUIREMENTS** : Grade 12/Matric. Basic R425 qualification (i.e., diploma or degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse. Post basic qualification with a duration of at least 1 year in Diploma in Clinical Nursing Science Health Assessment, Treatment and Care (R48) accredited with SANC. **Grade 1:** minimum of 4 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. **Grade 2:** A minimum of 14 years appropriate/recognisable experience after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience after obtaining the 1-year post-basic qualification as mentioned above. Valid & unendorsed driver's license is essential.
- DUTIES** : Manage and provide clinical comprehensive PHC service in line with the existing legislative prescripts. Provide more complex and advanced comprehensive nursing treatment and care to patients in a cost effective, efficient and equitable manner. Act as shift leader, plan and implement health promotion and prevention activities. Link to the community structures and community-based services. Collect data and submit reports. Provide PHC services to other facilities in Sub-District 1 when needed. Competencies: Ability to plan and organise own work and that of support personnel to ensure proper nursing care. Effective communication with all stakeholders & report writing aptitude. Work as part of the MDT to ensure good nursing care and outcomes. Display uncompromising concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patients' needs, requirements and expectations (Batho Pele). Demonstrate an understanding of nursing legislation and other related legal frameworks. Competency in processes of the Ideal Health Facility Realisation Programme as well as prescripts of the Office of the Health Standards Compliance (OHSC).
- ENQUIRIES** : Ms S.T. Dibakwane at 082 452 3882 (Monday to Friday; during working hours only)
- APPLICATIONS** : Documents must be submitted to Tshwane Health District Fedsure Building, 3319 Cnr Pretorius and Lilian Ngoyi Streets, Pretoria, 0002. No faxed applications will be considered.
- NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months, After the closing date, please accept that your application was unsuccessful. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the

		Employment Equity target of the department. No applications will be considered after the closing date.
<u>CLOSING DATE</u>	:	06 October 2023
<u>POST 33/266</u>	:	<u>CLINICAL NURSE PRACTITIONERS REF NO: TDHS/A/2023/67 (X3 POSTS)</u> Directorate: HAST
<u>SALARY</u>	:	Grade 1: R431 265 – R497 193 per annum Grade 2: R528 696 – R645 720 per annum
<u>CENTRE REQUIREMENTS</u>	:	Tshwane District Health Services Basic qualification accredited with SANC in terms of Government Notice R425 (Degree or Diploma in Nursing) plus a post basic qualification in Primary Health Care. Current registration with the South African Nursing Council as General, Midwifery and Primary Health Care Nurse. Grade 1: A minimum of one to five years appropriate and recognizable experience in Nursing post registration as a Primary Health Care Nurse. Grade 2: A minimum of six to ten years appropriate and recognizable experience in Nursing after post registration as a Primary Health Care Nurse. A good knowledge and understanding of the monitoring and evaluation processes related to the HAST programme. Knowledge and understanding of the National Department of health strategic documents and guidelines. Extensive knowledge of Primary Health Care with specific focus on Programme Management, (HIV, TB & STI. Ability to manage multiple stakeholders with competing priorities. Knowledge of WHO health system strengthening approaches. Certificate of competency for NIMART. In possession of a valid driver's license. Other Skills / Requirements: Experience in providing mentorship in paediatric care treatment programme will be an advantage. Knowledge of Tier.net and EDR Web applications in clinical management will be an added advantage. Computer literacy (MS Word, Excel, PowerPoint, etc.). Communication skill (verbal and written) and presentation skill.
<u>DUTIES</u>	:	Coordinate and support the implementation of the integrated HAST, (HIV, TB, STI) programme at PHC facilities, hospitals, specialized institutions, and correctional facilities. Identify and support key populations including LGBTQI and other vulnerable groups. Coordinate the implementation of HAST related National Policy Guidelines, including the 95-95-95 strategies. Participate in the development of the annual HAST business plan, Operational plan, and Action plan documents. Support facilities towards regular Monitoring and Evaluation process of the integrated HAST programme. Assist PHC facilities to implement the quality improvement initiatives following the Operation Phuthuma guidelines. Liaise with all stakeholders supporting the HAST Programme. Compile reports on Weekly, Monthly and Quarterly basis. Submit weekly, monthly data to facility manager and Sub-district HAST Coordinator. Ensure that Covid-19 measures are adhered to. Confidentiality to patients records and data verification.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms. Tsholofelo Nkhodi Tel No: (012) 451 9040 / 9022 must be submitted to Tshwane District Health Services, 3319 Fedsure Forum Building, corner of Lilian Ngoyi and Pretorius Streets, Pretoria. Application box at 1st floor in the reception area. No faxed applications will be considered.
<u>NOTE</u>	:	Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months, After the closing date, please accept that your application was unsuccessful. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.
<u>CLOSING DATE</u>	:	06 October 2023

<u>POST 33/267</u>	:	<u>PROFESSIONAL NURSE SPECIALTY (ADVANCED MIDWIFE) REF NO: TDHS/A/2023/69</u> Directorate: Nursing
<u>SALARY</u>	:	(PN-B1) R431 265 – R497 193 per annum (PN-B2) R528 696 - R645 720 per annum
<u>CENTRE</u>	:	THDS: Sos3 CHC (X2 Posts) Kgabo CHC (X2 Posts) Phedisong 4 CHC (X2 Posts) Boekenhout (X2 Posts)
<u>REQUIREMENTS</u>	:	Basic qualification accredited with SANC in terms of Government Notice R425 (Degree or Diploma in Nursing) or equivalent qualification that allows registration with the SANC as a professional nurse plus a post basic nursing qualification (PHC), with duration of at least 1 year accredited with SANC in terms government notice no 212 plus A Post Basic (NQF level 7 for a Degree) or (NQF level 6 for a Diploma). Grade 1: A minimum of 4 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 1 year of the appropriate / recognizable experience after obtaining the 1-year Post Basic Qualification in the relevant specialty. (Advanced Midwifery). Grade 2: A minimum of 14 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/ recognizable experience in the specific speciality after obtaining the 1-year post-basic qualification in the relevant specialty. A valid Driver's license and computer literacy are essential.
<u>DUTIES</u>	:	Demonstrate knowledge of legislation relevant to health care services. Management of the facility by providing comprehensive Primary Health Care services to the communities, Render 24 hour services at Maternity Unit. Ensure that nursing services are rendered according to the set norms and standards. Ensure implementation of departmental policies including Batho Pele Principles, Patients' Rights Charter. Participate implementation of Ideal Clinic, OHSC, occupational Health and Safety policy, complaints /compliments and suggestion guidelines and monitoring of compliance. Implementation of patient safety incidents guidelines, infection prevention and control guidelines/policies. Implementation and monitoring of Health Care Waste compliance. Participation and implementation of quality improvement plans. Render comprehensive Primary health care Services to the patients.
<u>ENQUIRIES</u>	:	Ms S.T. Dibakwane at 082 452 3882 (Monday to Friday; during working hours only)
<u>APPLICATIONS</u>	:	Documents must be submitted to Tshwane Health District Fedsure Building, 3319 Cnr Pretorius and Lilian Ngoyi Streets, Pretoria, 0002. No faxed applications will be considered.
<u>NOTE</u>	:	Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months, After the closing date, please accept that your application was unsuccessful. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.
<u>CLOSING DATE</u>	:	06 October 2023
<u>POST 33/268</u>	:	<u>ASSISTANT DIRECTOR: HUMAN RESOURCE MANAGEMENT REF NO: TDHS/A/2023/68 (X1 POST)</u> Directorate: Human Resource Management
<u>SALARY</u>	:	R424 104 per annum, plus benefits (Level 09)
<u>CENTRE</u>	:	Tshwane District Health Services
<u>REQUIREMENTS</u>	:	Senior Certificate (Grade 12 or equivalent qualification), A National Diploma / Degree in Human Resource Management or Public Management and Administration or equivalent, with a minimum of (3) years experience in Human

Resource Management on a supervisory level 7 and 8 within the Public Service. Computer literacy (MS Word, MS Excel and PowerPoint). Knowledge of and experience in PERSAL system. Knowledge of the Public Service Act, Finance Management Act and Other legislative prescripts that govern Human Resource Management. Knowledge of Human Resource administration processes. Ability to communicate well with people at different levels and from different backgrounds. Must be a customer- focused individual with excellent planning, organizing (verbal and written) communication skills, good interpersonal and presentation skills. Ability to interact at strategic level and implement turn-around strategies. Must be able to manage and lead a team, ability to multi-task and prioritise. Ability to work in high volume and highly pressurised environment. Proven project management skills and good supervisory and planning skills.

DUTIES

: Manage and render effective personnel administration, salary administration, recruitment and selection, appointments, promotions, transfers, housing allowances, leave management, PILIR, terminations of service and PMDS, (Performance Management and Development System). Manage and administer all conditions of service practices by providing guidance to subordinates to ensure compliance with Human Resource Legislative Framework and Prescripts. Manage and implement of grade and pay progression for professional and administrative cadres under both the occupation specific dispensation (OSD) and Non – OSD categories, RWOPS; Declaration of Financial Disclosure, monitor overtime capturing. Manage leave and work attendance by staff. attendance Attend to audit queries and implementation of the recommendations thereof. Provide training and support in the Unit. Do other reasonable ad hoc exercises and task as and when required to enhance service delivery in the district. Adhere to timelines on projects and provide stats and monthly reports on deliverables. Co-ordinate and provide training to subordinates and other employees of the district, as well as induction training to new employees of the District on Benefits and Service Conditions. Be willing to undergo continuous training and development. Attend meetings and training programmes as approved and delegated by the Manager Human Resource Management.

ENQUIRIES APPLICATIONS

: Ms M Rafedile Tel No: (012) 451 9203
 : must be submitted to Tshwane District Health Services, 3319 Fedsure Forum Building, Cnr Lilian Ngoyi and Pretorius Street, Pretoria 0001, Application Box, First Floor Reception. No faxed applications will be considered.

NOTE

: Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months, After the closing date, please accept that your application was unsuccessful. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.

CLOSING DATE

: 06 October 2023

POST 33/269

: **OCCUPATIONAL THERAPIST PRODUCTION LEVEL GRADE 1 REF NO: CHBAH 703 (X POST)**
 Directorate: Occupational Therapy

SALARY CENTRE REQUIREMENTS

: R359 622 per annum, (plus benefits)
 : Chris Hani Baragwanath Academic Hospital
 : Degree in Occupational Therapy. Completion of community service year in Occupational Therapy. Registration with the Health Professions Council of South Africa (HPCSA) as an Occupational Therapist with independent practitioner status, plus current registration for the period 2023/2024. Exposure or further training & education may be advantageous. Computer literacy (Ms Word, Ms Excel). Knowledge of the public service legislations, policies, and procedures. Good written and communication skills. Ability to work as a member of a multidisciplinary team. Analytical thinking, independent decision-making, and problem-solving skills.

- DUTIES** : Assess and treat all adult and/or paediatric patients with physical and/or psychiatric disorders, within allocated clinical load. Assist with other clinical loads as needed. Partake in allocated administrative duties. Adhere to provincial, hospital and departmental policies, procedures, guidelines and regulations. Participate in quality assurance methods. Communicate effectively with all stakeholders. Follow the correct channels of communication. Oversee allocated officials. Participate in CPD activities. Supervise OT students. Exercise care with all consumables and equipment.
- ENQUIRIES** : Ms L Soulsby Tel No: (011) 933 8187
- APPLICATIONS** : applications should be hand delivered to Human Resources at the Chris Hani Baragwanath Academic (CHBAH), between 8am and 3pm. At CHBAH deliver to Ground floor, Main Admin Building or posted to the Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag x01, Pimville, 1808. (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). Please use the reference as subject.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate, other relevant documents on or before the interview and candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.
- CLOSING DATE** : 02 October 2023
- POST 33/270** : **DIETICIAN REF NO: TDHS/A/2023/70**
Directorate: HAST
- SALARY** : R359 622 per annum
- CENTRE** : Tshwane District Health Services
- REQUIREMENTS** : Bachelor of Dietetics Degree. Completed community service. Current registration with HPCSA as dietician: independent practice. Valid driver's licence. Manual transmission. Own transport. Computer literacy in Word, Excel, PowerPoint, internet and e-mail. Other Skills / Requirements: Experience working in government clinic or district / provincial office will be beneficial. Attendance of Severe Acute Malnutrition (SAM) and Mother Baby Friendly Initiative (MBFI) / lactation management courses will be beneficial. Advanced computer literacy will be beneficial. Good verbal and written communication skills.

DUTIES : Render effective, patient centred dietetics service in allocated health facilities in adherence to scope of practice and health protocols. To work with colleagues, relieve as and when the need arises and to work closely with the interdisciplinary team members. Carry out delegated duties. To participate in student training, supervision, and performance evaluation. Implement and monitor Integrated Nutrition Programme (INP) strategies, including Vitamin A supplementation, the Community Based Nutrition, Initiative, growth monitoring and promotion, Mother Baby Friendly Initiative and Nutrition Counselling, Support and Treatment. Provide nutrition promotion, advocacy, and education to communities and counselling and advice to individuals for appropriate nutrition and awareness. Technical support in facilities, including stock control of nutritional supplements, equipment, and materials, as well as in-service training of staff. Exercise care with all consumables and equipment. Perform accurate record keeping, data collection and reporting on Nutrition indicators. Participate in quality assurance methods and CPD activities. Communicate effectively with all stakeholders. Adhere to Provincial, Facility and Departmental policies, procedures, guidelines, and regulations. Strict adherence to HPCSA and departmental policies.

ENQUIRIES APPLICATIONS : Ms. Tsholofelo Nkhodi. Tel No. (012) 451 9022 / 9040
must be submitted to Tshwane District Health Services, 3319 Fedsure Forum Building, corner of Lillian Ngoyi and Pretorius Streets, Pretoria. Application box at 1st floor in the reception area. No faxed applications will be considered.

NOTE : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months, After the closing date, please accept that your application was unsuccessful. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.

CLOSING DATE : 06 October 2023

POST 33/271 : **OCCUPATIONAL THERAPIST REF NO: TDHS/A/2023/71**
Directorate: Therapeutic Services: Rehabilitation Program

SALARY CENTRE REQUIREMENTS : R359 622 per annum, plus service benefits
: Tshwane District Health Services
: Appropriate degree in Occupational Therapy, Current registration with HPCSA, valid code 8/10 driver's license (Manual Transmission). Other Skills: Knowledge of working in the community-based setting, computer literate, good Communication skills, interpersonal skills. Knowledge in relevant policies, protocols and guidelines. Must be Proactive, innovative and a team player.

DUTIES : Render occupational therapy service in the allocated area in the district that complies with the standards and norms of the Gauteng department of Health. Issuing of wheelchairs. Participate in outreach/home visits and campaigns, ECI screening and treatment. Work in multidisciplinary team within the primary health care or community health care facilities. Complete stats and monthly reports. Attend and participate in monthly Occupational therapy meetings, CPD presentations as well as other meetings held within the clinic or other stakeholders. Establish good working relationship with other stake holders within the district e.g. Mental Health, NGO's, Organizations for people with disabilities etc. Provide community-based Rehabilitation with the focus on Health promotion, prevention and community interventions. Candidate must be willing to outreach to other clinics within Tshwane District. Perform all other allocate duties as delegated by Supervisor/Manager.

ENQUIRIES APPLICATIONS : Mr Lawrence Shirimane Tel No: (012) 451 9026 / 083 990 4936
: must be completed fully on a Z83 form. Application documents must be submitted to Tshwane District Health Services, 3319 Cnr Pretorius & Lillian Ngoyi Street, Pretoria, 0001. No faxed applications will be considered.

NOTE : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following

Communication from HR. If you have not been contacted within three months, After the closing date, please accept that your application was unsuccessful. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.

- CLOSING DATE** : 06 October 2023
- POST 33/272** : **CCPT PROFESSIONAL NURSES REF NO: TDHS/A/2023/72 (X3 POSTS)**
- SALARY** : Grade 1: R293 670 - R337 860 per annum
Grade 2: R358 626 - R409 275 per annum
Grade 3: R431 265 - R521 172 per annum
- CENTRE** : Tshwane District Health Services
- REQUIREMENTS** : A basic qualification accredited with the SANC in terms of Government Notice 425 (ie diploma/degree in nursing) or equivalent qualification that allows registration with SANC as a professional nurse. Other skills/Requirements: post basic nursing qualification or D4 with duration of at least 1 year accredited with the SANC in terms of government notice no 1 212 in psychiatry. A minimum of 4 years appropriate/recognizable experience in nursing after registration as a professional nurse with SANC in general nursing. Experience should be related to primary health care and or mental health nursing. Skills and Knowledge: Generic knowledge and skills, including relevant ethics, Departmental laws, policies, guidelines including Regulations. Good interpersonal workplace relations: Ability to work in a team; coordination skills, Computer literacy and Training skills.
- DUTIES** : CCPT Professional Nurses entails the following: To manage new and down-referred mental health care users in the PHC and community-based centres and ensure that they are retained and do not default their treatment plan. To facilitate and coordinate the implementation of National and Provincial Policies, Norms and Standards on District Hospitals, Community Based Mental Health Services, Primary and Secondary Mental Health Care Services and Integration of Mental Health supported by the relevant Acts. Implement programmes to promote Mental Health and prevent the prevalence of Mental Illness and Substance Abuse in all age groups. Strengthen collaboration with other Departments, Authorities, and Communities, NGO's, Public Sector and Learning institutions. Facilitate and provide in-service training to staff in Health Facilities and NGO's. Support research and surveillance on Mental Health and Substance Abuse in targeted population at risk. Uphold the National Mental Health Policy Framework and Strategic plan 2013 – 2020. Assist and support mental health services provision in Specialised Mental Health Services in Local Authority, Provincial Facilities and Non-Governmental Organisations caring for Mental Health Care Users. Manage resources allocated to the programme.
- ENQUIRIES** : Ms Tshidi Seomana @ 073 472 6565
- APPLICATIONS** : must be submitted to Tshwane District Health Services, 3319 Fedsure Forum Building, Cnr Lillian Ngoyi and Pretorius Street, Pretoria 0001, Application Box, First Floor Reception. No faxed applications will be considered.
- NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months, After the closing date, please accept that your application was unsuccessful. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.
- CLOSING DATE** : 06 October 2023

POST 33/273 : **PROFESSIONAL NURSE (GENERAL NURSING) GRADE 1 – GRADE 3 REF NO: EHD2023/09/07**
Directorate: Primary Health Care

SALARY CENTRE REQUIREMENTS : Grade 1 – Grade 3: R293 670 – R543 969 per annum, (plus benefits)
: Ekurhuleni Health District (NSDR)
: Grade 12 with Basic R425 qualification (i.e diploma /degree in Nursing) or equivalent qualification that allows registration with South African Nursing Council (SANC) as a Professional Nurse and Midwife. Registration Certificate with SANC as a Professional Nurse. Current registration with SANC as a Professional Nurse. Good interpersonal skills. Report writing and problem-solving skills. Knowledge of relevant policies, protocols and guidelines. Work independently and as a team.

DUTIES : Assess and evaluate patients' needs for care. Provide nursing interventions accurately and keep record of all patient information. Implement physicians' prescriptions, administer medication, start intravenous fluid and perform as requested. Carry out daily task as delegated. Participate in quality improvement activities in the facility. Keep and submit accurate weekly, monthly and quarterly statistics/report. Collaborate with all health workers to provide comprehensive care to all patients. Proper control of stock, medicine, and equipment in appropriate records.

ENQUIRIES APPLICATIONS : Ms G.S Mateza Tel No (011) 565 - 5160
: should be hand delivered to Ekurhuleni Health District at 40 Catlin Street, Germiston, 1400 at Ground Floor or posted to The Human Resource Manager, Private Bag X1005, Germiston, 1400. No S&T claims and resettlement allowance will be paid.

NOTE : Applications must be submitted on a new Z.83 form and must be completed in full, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za. Applicant should register their application forms on the specific register books according to the reference number as per advert. Failure to do so your application forms will not be considered. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other related documents on application but must submit the Z.83 and a detailed Curriculum Vitae. Only shortlisted candidates will be required /requested to submit certified copies of qualifications and other relevant documents to HR on or before the day of the interview. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. People with disability are encouraged to apply. Employment equity profile will be taken into consideration.

CLOSING DATE : 04 October 2023

POST 33/274 : **PROFESSIONAL NURSE (GENERAL NURSING) GRADE 1 – GRADE 3 REF NO: EHD2023/09/08**
Directorate: Primary Health Care

SALARY CENTRE REQUIREMENTS : Grade 1 – Grade 3: R293 670 – R543 969 per annum, (plus benefits)
: Ekurhuleni Health District (ESDR)
: Grade 12 with Basic R425 qualification (i.e diploma /degree in Nursing) or equivalent qualification that allows registration with South African Nursing Council (SANC) as a Professional Nurse and Midwife. Registration Certificate with SANC as a Professional Nurse. Current registration with SANC as a Professional Nurse. Good interpersonal skills. Report writing and problem-solving skills. Knowledge of relevant policies, protocols and guidelines. Work independently and as a team.

DUTIES : Assess and evaluate patients' needs for care. Provide nursing interventions accurately and keep record of all patient information. Implement physicians' prescriptions, administer medication, start intravenous fluid and perform as requested. Carry out daily task as delegated. Participate in quality improvement activities in the facility. Keep and submit accurate weekly, monthly and quarterly statistics/report. Collaborate with all health workers to

		provide comprehensive care to all patients. Proper control of stock, medicine, and equipment in appropriate records.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms N.M Xaba Tel No (011) 737 - 9700 should be hand delivered to Ekurhuleni Health District at 40 Catlin Street, Germiston, 1400 at Ground Floor or posted to The Human Resource Manager, Private Bag X1005, Germiston 1400. No S&T claims and resettlement allowance will be paid.
<u>NOTE</u>	:	Applications must be submitted on a new Z.83 form and must be completed in full, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za. Applicant should register their application forms on the specific register books according to the reference number as per advert. Failure to do so your application forms will not be considered. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other related documents on application but must submit the Z.83 and a detailed Curriculum Vitae. Only shortlisted candidates will be required /requested to submit certified copies of qualifications and other relevant documents to HR on or before the day of the interview. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. People with disability are encouraged to apply. Employment equity profile will be taken into consideration.
<u>CLOSING DATE</u>	:	04 October 2023
<u>POST 33/275</u>	:	<u>PROFESSIONAL NURSE (GENERAL NURSING) GRADE 1 – GRADE 3 REF NO: EHD2023/09/09</u> Directorate: Primary Health Care
<u>SALARY CENTRE REQUIREMENTS</u>	:	Grade 1 – Grade 3: R293 670 – R543 969 per annum, (plus benefits) Ekurhuleni Health District (SSDR) Grade 12 with Basic R425 qualification (i.e diploma /degree in Nursing) or equivalent qualification that allows registration with South African Nursing Council (SANC) as a Professional Nurse and Midwife. Registration Certificate with SANC as a Professional Nurse. Current registration with SANC as a Professional Nurse. Good interpersonal skills. Report writing and problem-solving skills. Knowledge of relevant policies, protocols and guidelines. Work independently and as a team.
<u>DUTIES</u>	:	Assess and evaluate patients' needs for care. Provide nursing interventions accurately and keep record of all patient information. Implement physicians' prescriptions, administer medication, start intravenous fluid and perform as requested. Carry out daily task as delegated. Participate in quality improvement activities in the facility. Keep and submit accurate weekly, monthly and quarterly statistics/report. Collaborate with all health workers to provide comprehensive care to all patients. Proper control of stock, medicine, and equipment in appropriate records.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms P.T Mngomezulu at 082 412 2483 should be hand delivered to Ekurhuleni Health District at 40 Catlin Street, Germiston, 1400 at Ground Floor or posted to The Human Resource Manager, Private Bag X1005, Germiston 1400. No S&T claims and resettlement allowance will be paid.
<u>NOTE</u>	:	Applications must be submitted on a new Z.83 form and must be completed in full, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za. Applicant should register their application forms on the specific register books according to the reference number as per advert. Failure to do so your application forms will not be considered. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other related documents on application but must submit the Z.83 and a detailed Curriculum Vitae. Only shortlisted candidates will be required /requested to submit certified copies of qualifications and other relevant documents to HR on or before the day of the interview. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) –

Verification (Reference checks, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. People with disability are encouraged to apply. Employment equity profile will be taken into consideration.

CLOSING DATE

: 04 October 2023

POST 33/276

: **PHARMACIST ASSISTANT POST BASIC REF NO: CHBAH 704 (X1 POST)**
Directorate: Pharmacy

SALARY
CENTRE
REQUIREMENTS

: R239 682 per annum, (plus benefits)
: Chris Hani Baragwanath Academic Hospital
: Qualification as a Post-Basic Pharmacist Assistant Post Basic. Registration with the South African Pharmacy Council (SAPC) as a Qualified Post-Basic Pharmacist Assistant. Current registration with SAPC for 2023/2024. Sound verbal and written communication skills. Sound organisational and planning skills. High level of reliability and ability to handle confidentiality. Ability to act with tact and discretion and handle conflict. Good telephone etiquette and interpersonal skills. Ability to work under pressure, to take initiative and work well in a team. Knowledge of public service legislation, policies, and procedures.

DUTIES

: Assist with control of stock both ordering, receiving and the distribution of medicines in accordance with the Standard Operating Procedures and legislation. Assist with the compounding, manipulation or preparation of non-sterile or sterile medicine or scheduled substances according to a formula and standard operating procedures approved by the responsible pharmacist; Assist with the manufacturing of non-sterile or sterile medicine or scheduled substances according to a formula and standard operating procedures approved by the responsible pharmacist; Assist with the re-packaging of medicine; Assist with the distribution and control of stock of Schedule 1 to Schedule 7 medicines or scheduled substances; Assist with the ordering of medicine and scheduled substances up to and including Schedule 7 according to an instruction of a person authorised in terms of the Medicines and Related Substances Act, 101 of 1965, To purchase or obtain such medicine or scheduled substances; The reading and preparation of a prescription, the selection, manipulation or compounding of the medicine, the labelling and supply of the medicine in an appropriate container following the interpretation and evaluation of the prescription by a pharmacist; the provision of instructions regarding the correct use of medicine supplied; and the provision of information to individuals in order to promote health and safe use of medicine. Adhere to Good pharmacy practice guidelines as published in the rules of the SAPC. Adhere to timelines. Be willing to undergo continuous training and development programmes. Attend meetings and training as approved by supervisor.

ENQUIRIES
APPLICATIONS

: Mr. S. Dikgang Tel No: (011) 933 8797/8843
: applications should be hand delivered to Human Resources at the Chris Hani Baragwanath Academic (CHBAH), between 8am and 3pm. At CHBAH deliver to Ground floor, Main Admin Building or posted to the Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag x01, Pimville, 1808. (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). Please use the reference as subject.

NOTE

: Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialed and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service

certificate, other relevant documents on or before the interview and candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

CLOSING DATE : 02 October 2023

POST 33/277 : **MATERIAL RECORDING CLERK REF NO: TDHS/A/2023/73**
 Directorate: Supply Chain Management/Admin & Logistics
 Re-advertisement, those who previously applied are encouraged to re-apply.

SALARY : R202 233 per annum
CENTRE : Tshwane District Health Services
REQUIREMENTS : Grade 12 certificate, Post matric qualification either in National Diploma in Logistics Management/ Supply Chain Management / Business Management/ Public Management and/or relevant qualification. 2 – 4 years working experience in Administration and Logistics Management as a Logistics Clerk and/or Admin Clerk. Other Skills / Requirements: Problem solving skills, creativity and analytical skills. Good communication skills both verbal and written. Teamwork, Organizing, Coordination and time management. Driver's license (Code B) including PDP. Computer literate, ability to work under pressure and good interpersonal skills.

DUTIES : Perform administrative duties relating to logistics, records, data capturing, filing, archiving, scanning, photocopying and collating of documents. Provide secretariat services in the office such as handling incoming and outgoing calls, preparing meeting packs. Ordering of stationery and other consumables for the office. Write memos, letters and any other documents as requested by the supervisor. Perform all other duties delegated by a Supervisor/Manager.

ENQUIRIES : Mr T Makgari Tel No: (012) 451 9003
APPLICATIONS : must be submitted to Tshwane District Health Services, 3319 Fedsure Forum Building, Cnr Lilian Ngoyi and Pretorius Street, Pretoria 0001, Application Box, First Floor Reception. No faxed applications will be considered.

NOTE : Applicant are required to submit copies or qualifications and other relevant documents when applying but submit fully completed New form Z83 and a detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication with HR. If you have not been contacted within three months, after the closing date, please accept that your application was unsuccessful. The recommended candidates may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointment will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.

CLOSING DATE : 06 October 2023

POST 33/278 : **ENROLLED NURSE (TB TRACER NURSE) REF NO: CHABH 705 (X2 POSTS)**
 Directorate: Medicine and Psychiatry- (HAST Programmes)

SALARY : R199 725 per annum (plus benefits)
CENTRE : Chris Hani Baragwanath Academic Hospital

- REQUIREMENTS** : Matric certificate or equivalent Certificate of Enrolment with the South African Nursing Council as a Enrolled Nurse. Current Registration with the South African Nursing Council. Minimum 2 years work experience in the HAST programme. Experience in WBHCOT will be an added advantage. Competencies /Knowledge /Skills: Computer literacy in the Microsoft package (MS Outlook, MS Word, MS Excel & PowerPoint) Knowledge of the TB TIER.Net module, EDRWEB Strengthen and support active TB case finding programme. Knowledge of Ward Based linkage system. Knowledge of all record systems in hast and TB programmes.
- DUTIES** : Screen and collect sputum for diagnostic purposes. Strengthen and support active TB case finding and treatment. Coordinate activities that facilitate down referral and linkage with health facilities and communities. Trace and Liaise with the outreach teams for the follow up of all clients diagnosed with TB. Give health education to patients on treatment and compliance. Ensure and maintain accurate health information records on Hast and all TB programmes.
- ENQUIRIES** : Mr NB Mulaudzi Tel No: (011) 933 9779/0134
- APPLICATIONS** : applications should be hand delivered to Human Resources at the Chris Hani Baragwanath Academic (CHBAH), between 8am and 3pm. At CHBAH deliver to Ground floor, Main Admin Building or posted to the Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag x01, Pimville, 1808. (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). Please use the reference as subject.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialed and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate, other relevant documents on or before the interview and candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.
- CLOSING DATE** : 02 October 2023
- POST 33/279** : **STAFF NURSE REF NO: TDHS/A/2023/74 (X4 POSTS)**
Directorate: District Health Services (Nursing)
- SALARY** : Grade 1: R199 725 - R222 939 per annum
Grade 2: R237 210 - R264 948 per annum
Grade 3: R277 752 - R337 860 per annum
- CENTRE** : Sosh 3 CHC X4

<u>REQUIREMENTS</u>	:	Grade 12/Matric. Enrolled Nurse Certificate that allows registration with the South African Nursing Council (SANC) as such. Proof of current registration with the South African Nursing Council as an Enrolled/Staff Nurse (only when shortlisted). Driver's license will be an added advantage. Grade 1: No experience required after registration as a Staff Nurse with SANC Grade 2: A minimum of 10 years appropriate/recognizable experience in nursing after registration a with the SANC as Staff Nurse Grade 3: A minimum of 20 years appropriate/recognizable experience in nursing after registration with the SANC as Staff Nurse Skills: Good Communication & Reporting (Verbal & Written), Excellent time management, skills, Counselling, Interpersonal Relations, Conflict Management, Decision-Making and Problem-solving skills. Valid & unendorsed driver's license is essential required (only when shortlisted): Knowledge of nursing care processes and procedures. Knowledge of SANC Rules and Regulations and other relevant Legal Framework, Knowledge of Quality Assurance programmes, display of uncompromising concern for the welfare of patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patients' needs, requirements and expectations (Batho-Pele & Patient Rights).
<u>DUTIES</u>	:	Responsive and accountable stewardship of District Health Services by overseeing to it that Annual Performance Plan targets are met by ensure safe, effective, and quality-laden clinical nursing practice for patients. Ensure effective implementation of Standard Operating Procedure (SOP) relevant and applicable to PHC. Uphold and maintain the Nursing Standards with regards to PHC patients. Ensure effective communication according to hierarchy. Ensure efficient utilization of resources. Demonstrate basic understanding of nursing procedures. Demonstrate basic understanding of the legislative framework protocols, policies governing the Public Service. Participate in implementation of Ideal Health Facility realization. Maintain professional growth /ethical standards and self-development. Execute other duties as shall be so delegated by the Professional Nurse.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms Theodore Dibakwane at 082 452 3882
<u>NOTE</u>	:	Documents must be submitted to Tshwane Health District Fedsure Building, 3319 Cnr Pretorius and Lilian Ngoyi Streets, Pretoria, 0002. Applications must be submitted to first floor reception: Tshwane Health District Services, 3319Fedsure Forum Building, Cnr Lilian Ngoyi and Pretorius Street, Pretoria, 0002.No faxed applications will be considered. Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months, After the closing date, please accept that your application was unsuccessful. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.
<u>CLOSING DATE</u>	:	06 October 2023
<u>POST 33/280</u>	:	<u>DENTAL ASSISTANT GRADE 2 REF NO: TDHS/A/2023/75</u> Directorate: Oral Health
<u>SALARY CENTRE REQUIREMENTS</u>	:	R196 536 - R264 870 per annum Tshwane District Health Services Grade 12 with, a National Certificate in dental assisting or prior experience as a dental assistant registered with HPCSA. current registration with Health Professional Council of South Africa (HPCSA) as a Dental assistant. A minimum of 10 years of experience as a dental assistant. Valid manual drivers' licence is essential. Having at least minimum of 2 years' experience in management/ supervision of dental assistants will be an advantage. Incumbent must be self-motivated, and goal orientated. Must have sound knowledge of departmental policies and administrative duties. Skills: Good writing and communication skills, organizational skills, computer literacy (word, excel and power point). Knowledge of Dental Practice Management, interpersonal relations, ability to work in a team and independently. Be willing to engage in innovative problem solving. Demonstrate commitment to collaborating with

other operational managers. Monitor compliance with operational standards, departmental policies, and practices. Any National Diploma (NQF 6)/ Bachelor's Degree (NQF 7) in Health sciences field will be advantage, postgraduate will be added advantage.

DUTIES : Ensure compliance to infection control procedures and perform inventory control at the clinics. Have knowledge for dental equipment's maintenance. Make arrangements with a dental technician for equipment repairs. Ensure that all clinics' stocks are ordered and delivered timeously. Direct dental assistants' overtime and capture monthly statistics for overtime for all dental clinics. Assist in recruitment and selection of dental assistant, provide training required for all dental assistant in Tshwane. Provide trainings, hands on coaching and other workforce developmental needs within the department. Conduct induction for new recruits for dental assistant. Direct and assign employees as needed to ensure all aspects of quality service delivery. Management of performance in line with current regulations. Effective management and allocation of resources in collaboration with supervisors at clinic level.

ENQUIRIES : Dr S.K Reinprecht Tel No: (012) 451 9290
APPLICATIONS : must be submitted to Tshwane District Health Services, 3319 Fedsure Forum Building, Cnr Lilian Ngoyi and Pretorius Street, Pretoria 0001, Application Box, First Floor Reception. No faxed applications will be considered.

NOTE : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months, After the closing date, please accept that your application was unsuccessful. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.

CLOSING DATE : 06 October 2023

POST 33/281 : **SOCIAL AUXILIARY WORKER REF NO: CHABH 706 (X3 POSTS)**
Directorate: Medicine and Psychiatry- (HAST Programmes)

SALARY : R174 702 per annum, (plus benefits)
CENTRE : Chris Hani Baragwanath Academic Hospital
REQUIREMENTS : Senior /national senior certificate equivalent to matric or grade 12. Social Auxiliary Worker certificate or relevant qualification. Must be registered with The South African Council for Social Service Professions (SACSSP/Council). 3 years' experience working as a Social Auxiliary Worker of which 2years in public health and 1year Experience working in the HIV & AIDS TB (HAST), and Sexually Transmitted Infection programme. Valid driver's license. Competencies /Knowledge /Skills: Knowledge of various guidelines and Standard Operating Procedures relevant to the HAST programme. Knowledge of related framework and ethical practices, PFMA and Public Service ACT and regulations. Knowledge of the National Adherence Strategy (NAS), Kids Alive and Adolescent Youth Friendly Services, Risk on Gender Base Violence related to HAST programme, Index Testing programme and HIV Self-Test Service. Computer Literate – MS Office Packages (MS Outlook, MS Word, MS Excel & PowerPoint). Knowledge of management information legal framework and professional secrecy. Critical and analytical skills in interpreting data.

DUTIES : Provide adherence counselling to patients with compliance difficulties. Support counsellors and testers. Provide psychosocial counselling and support hast groups and treatment buddies for patients with difficulties. Linkage to care monitoring of down referred patients through follow-up. Provide support for development of strategies for retention in care programmes. Monitor and evaluate hast programme and provide regular feedback and monthly report to management and other stakeholders. Advocate for hast patients. Participate in research.

ENQUIRIES : Mr NB Mulaudzi Tel No: (011) 933 9779/0134
APPLICATIONS : Applications should be hand delivered to Human Resources at the Chris Hani Baragwanath Academic (CHBAH), between 8am and 3pm. At CHBAH deliver to Ground floor, Main Admin Building or posted to the Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01,

Pimville, 1808. (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). Please use the reference as subject.

NOTE : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate, other relevant documents on or before the interview and candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

CLOSING DATE : 02 October 2023

POST 33/282 : **DATA CAPTURER REF NO: TDHS/A/2023/76 (X1 POST)**
Directorate: Expanded Public Works Programme (EPWP) Unit

SALARY : R171 537 per annum
CENTRE : Tshwane District Health Services
REQUIREMENTS : Grade 12 or equivalent plus a minimum of two (2) years experience in EPWP Reporting System (EPWPRS) Version 2, Computer Certificate, Project Management and Office Administration. Other Skills/ Requirements: Computer Literacy especially Microsoft Office Packages, MS Word, Excel, Power-point and Outlook, Skills in data consolidation, verification, and validation processes. Ability to work under pressure and meet deadlines. Must have planning and organizational skills. Good written and verbal communication skills are essential. Good accountability and ethical conduct.

DUTIES : Capturing and uploading of data onto EPWPRS Version 2. Conducting monthly updating on EPWPRS Version 2. Provision of logistical support for EPWP trainings. Administrative functions including typing, scanning, filing, printing, stapling and copying. Registry services, data management and record keeping. Tracking and following up on documents. Maintain and keep up to date records. Ensure that confidentiality of collected and stored data is maintained. Filling of forms and documents as required by immediate supervisor. Other duties allocated by immediate supervisor.

ENQUIRIES : Ms Tshireletjo Madisha Tel No: (012) 451 9259
APPLICATIONS : must be submitted to Tshwane District Health Services, 3319 Fedsure Forum Building, Cnr Lilian Ngoyi and Pretorius Street, Pretoria 0001, Application Box, First Floor Reception. No faxed applications will be considered.

NOTE : Applications are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed new Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be

required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months. After the closing date, please accept that your application was unsuccessful. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.

- CLOSING DATE** : 06 October 2023
- POST 33/283** : **NURSING ASSISTANT GRADE 1 – (NA 1) REF NO: CHABH 707 (X12 POSTS)**
Directorate: Medicine, Psychiatric and Out Patient Department
- SALARY** : R157 761 per annum (plus benefits)
- CENTRE** : Chris Hani Baragwanath Academic Hospital (CHBAH)
- REQUIREMENTS** : Qualification that allows registration with the SANC as Nursing Assistant. Registration with the SANC as Nursing Assistant and proof of current registration. 1year experience in medical or psychiatric wards will be an added advantage after registration with the SANC as Nursing Assistant. Competencies/Knowledge/Skills: Demonstrate elementary understanding of nursing legislation and related legal and ethical nursing practices. Perform an elementary clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Promote quality of elementary nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility.
- DUTIES** : Assist patients with activities of daily living (physical care). Provide elementary clinical nursing care. Maintain professional growth/ethical standards and self-development.
- ENQUIRIES** : Mr NB Mulaudzi Tel No: (011) 933 9779/0134
- APPLICATIONS** : Applications should be hand delivered to Human Resources at the Chris Hani Baragwanath Academic (CHBAH), between 8am and 3pm. At CHBAH deliver to Ground floor, Main Admin Building or posted to the Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag x01, Pimville, 1808. (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). Please use the reference as subject.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate, other relevant documents on or before the interview and candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical

exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

CLOSING DATE : 02 October 2023

POST 33/284 : **CHILD PSYCHIATRIST REF NO: TDHS/A/2023/80**
sessional: 32 hours/month
(X1 contract post: NHI Conditional Grant)
Period of Contract: Ending 31 March 2025/2026

SALARY CENTRE : R677,00 - R843,00/hour (16hrs per week)-OSD-related
At the identified CHC in the Tshwane District Health Services based on the need for Child and Adolescent Mental Health Services

REQUIREMENTS : National Senior certificate plus MBChB or Equivalent, MMed Psych, FCPsych (SA), Cert. Child and Adolescent Psychiatry. Registered with HPCSA as a Psychiatrist with Sub-speciality in Child and Adolescent Psychiatry. Appropriate experience in Child and Adolescent mental health services. **Grade 1:** No Experience after registration with the HPCSA as Medical Specialist with Sub-speciality in Child and Adolescent Psychiatry. **Grade 2:** A minimum of 5 years appropriate experience as Medical Specialist after registration with the HPCSA as Medical Specialist with Sub-speciality in Child and Adolescent Psychiatry. **Grade 3:** A minimum of 10 years appropriate experience as Medical Specialist after registration with the HPCSA as Medical Specialist with Sub-speciality in Child and Adolescent Psychiatry.) Skills and Knowledge: Generic knowledge and skills, including Relevant ethics, laws, policies, guidelines and regulations as per Departmental and HPCSA standards, Good interpersonal workplace relations, Ability to work in a team, Computer literacy and Training skills.

DUTIES : To provide child and adolescent mental health services at the identified PHC facilities in the district health system context, thereby enhancing the mental wellbeing of children and adolescents. The sessional psychiatrist will be responsible for rendering specialist level mental health assessment, care and treatment for children and adolescents towards early detection, management and rehabilitation thereby promoting their mental wellbeing and quality of life, and minimizing long-term effects. To carry out related administrative duties, participate in all related activities in mental health which includes mentoring, teaching and research. To participate in departmental audit activities, prepare and write reports. To establish referral pathways across all levels of care from PHC to specialized levels. To collaborate with MDT members in the general health and mental health systems.

ENQUIRIES APPLICATIONS : Dr Nkeng Mulutsi at 082 302 0444
must be submitted to Tshwane District Health Services, 3319 Fedsure Forum Building, Cnr Lilian Ngoyi and Pretorius Street, Pretoria 0001, Application Box, First Floor Reception. No faxed applications will be considered.

NOTE : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months, After the closing date, please accept that your application was unsuccessful. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.

CLOSING DATE : 06 October 2023

POST 33/285 : **MEDICAL OFFICER GRADE 1 - GRADE 3 OCCUPATIONAL (SESSIONAL) REF NO: EHD2023/09/06**
Directorate: Human Resource (EHWP)

SALARY : Grade 1: R436.00 per hour(session)
Grade 2 R498.00 per hour(session)
Grade 3: R576.00 per hour(session)

- CENTRE** : Ekurhuleni Health District
- REQUIREMENTS** : Grade 12 with Appropriate qualification that allows registration with the Health Professionals Council of South Africa (HPCSA) as a medical officer. Current registration with the HPCSA as a medical practitioner. Basic medical degree (MBCHB) or equivalent). Post graduate qualification in Occupational Health /Medicine (DOMH). Dispensing License and registered with HPCSA as an Occupational Medical Practitioner.5 years' experience in an Occupational Health environment. A valid driver's license and computer literacy is essential. **Grade 1:** Less than 5 years relevant experience. **Grade 2:** At least 5 years, but less than 10 years, relevant experience, **Grade 3:** 10 years and more relevant experience.
- DUTIES** : The Occupational Medical Practitioner shall be responsible for: Establishing and maintaining an appropriate system for medical surveillance, considering the health hazards to which employees are or may be exposed to, providing information to the employer can use in determining measures to: Eliminate, control, and minimize the health risks and hazards to which employees may be exposed or Prevent, detect, and treat occupational health diseases and Ensure that records are kept as stipulated in the act for each employee exposed to health hazards. Ensuring that occupational health services are well equipped, take measures that reasonable to: i. Promote health and safety of employees at Ekurhuleni Health District. Assist employees in matters relating to occupational health medicine, Ensure that appropriate professional assessment, investigation, and diagnosis of employees undergoing medical surveillance takes place, Ensure that occupational health management systems, including referral systems are in place and functional, Assess any employee who is potentially unfit to perform work and if declared unfit for own occupation, notify the employer and make recommendations for suitable alternative placement. OMP must specify employee limitations/restrictions so that employer may consider reasonable accommodation, If employee is declared unfit as a result of an occupational health disease, notify employer and ensure that investigation is carried as stipulated in the act. Where applicable, assist workplace evaluations in conjunction with Occupational Health Practitioners and Occupational Hygienist section 12.1 appointee, Advise the employer on legal and regulatory compliance for all occupational health and medicine issues. Ensure legal and regulatory compliance for occupational health and medicine related issues that OMP is directly responsible for. Ensure compliance with the Act responsible for record keeping of all occupational health matters and securing confidentiality, Ensure compliance with Medicine and Related Substances Act No 1011 of 1965, Allow time for sites inspections and familiarization with activities. Assist employer on instantiating medical boarding when required. Attend Medical Review and PILIR meetings monthly. Facilitate and support the provision of primary health care services in the district including clinics, Community health centres and district hospitals as part of DHS. Improve clinical quality of PHC services through direct patient care, mentoring and supervision of health care professionals through an integrated approach programme. Participate in 24hour PHC services including Medico-legal and EMS. Support the development of the clinical department of family medicine and participate in academic teaching and learning in family medicine and PHC in the district. Support the training and the CME activities for nurses, intern, and community service doctors in the district. Support or participate in the development of district research projects.
- ENQUIRIES** : Mr A.A. Mduyvelwa Tel No: (011) 876 – 1721
- APPLICATIONS** : should be hand delivered to Ekurhuleni Health District at 40 Catlin Street, Germiston, 1400 or posted to The Human Resource Manager, Private Bag X1005, Germiston, 1400. No S&T claims and resettlement allowance will be paid.
- NOTE** : Applications must be submitted on a new Z.83 form and must be completed in full, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za. Applicants should register their application forms on the specific register books according to the reference number as per advert. Failure to do so your application forms will not be considered. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other related documents on application but must submit the Z.83 and a detailed Curriculum Vitae. Only shortlisted candidates will be required /requested to submit certified copies of qualifications and other relevant documents to HR on or before the

day of the interview. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. People with disabilities are encouraged to apply. Employment equity profile will be taken into consideration.

- CLOSING DATE** : 04 October 2023
- POST 33/286** : **SESSIONAL CLINICAL PSYCHOLOGIST REF NO: TDHS/A/2023/77 (X1 POST)**
Directorate: Mental Health
- SALARY** : R380 per hour (8 years or less experience)
R422 per hour (8 to 16 years' experience)
R512 per hour (16 years or more experience)
- CENTRE REQUIREMENTS** : Tshwane District Health Services
: Appropriate qualifications that allow for registration with the HPCSA in the category Clinical Psychologist (Independent Practice). At least one year relevant experience after registration with the HPCSA in respect of foreign qualified employees, of which it is not required to perform Community Service as required in South Africa. Current registration with the HPCSA as Clinical Psychologist (Independent Practice). Applicant must be in possession of a valid South African driver's license. A completed Z83 form and a CV should accompany the application. Other Skills / Requirements: Generic knowledge, including relevant ethics, laws, policies, guidelines and regulations as per Departmental and HPCSA standards, knowledge of the health system and surrounding public / private systems, including referral networks, and relevant local resources. Profession specific knowledge, including current psychometrics, psychopathology, psychotherapy, neuropsychology, psychopharmacology, developmental psychology, health psychology, community psychology, research methodology and statistics, and professional practice. Generic skills, including language proficiency, problem solving, self-organization: planning, time management and ability to work independently, workplace relations, ability to work in a team, information utilization, listening skills, effective communication, conflict management, computer literacy, and presentation and training skills. Profession specific skills, including: clinical interviewing skills, psychometric administration and interpretation skills, general formulation skills, diagnostic skills, psychological intervention skills, report writing skills, networking skills, and research skills. Interest and experience in community mental health will be an added advantage.
- DUTIES** : To provide psychological services within the district health system context: Ambulatory preventive, curative, rehabilitative and palliative psychological care to people with suitably severe mental illness who are beyond the scope of practice of PHC; and providing support and training for primary health care teams in the management of mental health conditions. Psychological case formulation, which may include mental status examinations and mental health diagnoses. Conduct psychological assessments related to appropriate referral questions. Provide appropriate, evidence-based psychological intervention(s) related to case conceptualization(s). (Community-level) Health promotion and prevention activities. Collaborate with and provide support and training for PHC, CCPT and other teams. Record keeping, schedule management, completion of statistics, clinical and periodic reports, as well as other related administrative duties.
- ENQUIRIES APPLICATIONS** : Mr Jacques L Labuschagne at 071 606 1934
: must be submitted to Tshwane District Health Services, 3319 Fedsure Forum Building, Cnr Lilian Ngoyi and Pretorius Street, Pretoria 0001, Application Box, First Floor Reception. No faxed applications will be considered.
- NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months, After the closing date, please accept that your application was unsuccessful. The recommended candidate/s may be subject to medical surveillance as

required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.

CLOSING DATE

: 06 October 2023

POST 33/287

: **OCCUPATIONAL THERAPIST REF NO: TDHS/A/2023/78**

(3 contract posts: NHI Conditional Grant)

Period of Contract: Ending 31 March 2025/2026

SALARY CENTRE

: R237,00 - R324,00/hour (40hrs per week) OSD-related

: Placements will be in the Tshwane District Health Services, based on the need for mental health OT services

REQUIREMENTS

: An appropriate qualification that allows for the required registration with the Health Professional Council of South Africa (HPCSA) as an Occupational Therapist. Completion of community service year and current HPCSA registration as independent practitioner in - Occupational Therapy. A valid South African driver's license. Required Skills and Knowledge: Generic knowledge and skills, including: Computer literacy (MS Word, MS Excel, MS PowerPoint, MS Outlook). Mental health legislation and related legal and ethical practices. PFMA, Public Service Act and Regulations, Knowledge of the health system and surrounding public/ private systems, including referral networks. Language proficiency. Self-organization: planning, time management and ability to work independently. Information utilization. Good Interpersonal relationships, including conflict management, problem-solving, ability to work in a team. Presentation and training skills Profession specific skills, including: Screening and assessment, including FCEs. Holistic treatment planning ability, Group skills (psychosocial, family, vocational etc). Risk assessment to mental health, vocational injustice, Professional Practice, Report writing skills, Networking skills, Research skills interest and experience in community mental health will be an added advantage.

DUTIES

: Within the scope of occupational therapist, provide specialist level mental health care and treatment to clients of all age groups (including prevention, the promotion of mental wellbeing and quality of life, early detection, and treatment to minimize long-term effects and rehabilitation). Mental health promotion and prevention initiatives: Conduct mental health awareness, promotion and prevention interventions that focus on the promotion and enhancement of psychosocial wellbeing for individuals, families, groups and communities. Risk identification through screening, functional assessment and intervention programs with individuals, groups and the community to enhance equal opportunities for personal and occupational engagement. Provide psycho-education. Keep clinical records. Write clinical reports (if appropriate). Feedback to clients, referral sources and members of the multi- disciplinary team, including report writing (as appropriate). Referrals, including referral of more complex cases. Community level interventions, which may include involvement in planning, contributing to or participating in campaigns with a mental health component, and assist in reintegration of mental health care users by establishing, facilitating, coordinating and/or participating in support groups, etc. Building capacity for users (service users, their families) to provide appropriate self- help and peer led services, such as support groups. Establish referral pathways at all levels of care and liaise with district regional and tertiary hospitals in the cluster. Collaboration and communication with other PHC staff, the WBOTS program, and other Health outreach services (training and support) to integrate these mental health services into their service delivery objectives. Establish, maintain, and participate in the inter-sectoral and multi-disciplinary forum that promotes a seamless delivery of efficient and effective mental health care. Utilize information technology and other management information systems to manage mental health information for the enhancement of service delivery and writing of reports. Support mental health-related research. Administrative duties, which include schedule / diary management, completion of daily statistics, write and submit monthly report, etc.

ENQUIRIES

: Ms Ina Grobler at 083 269 5087

APPLICATIONS

: must be submitted to Tshwane District Health Services, 3319 Fedsure Forum Building, Cnr Lilian Ngoyi and Pretorius Street, Pretoria 0001, Application Box, First Floor Reception. No faxed applications will be considered.

- NOTE** : Applications are not required to submit copies or qualifications and other relevant documents when applying but submit fully completed New form Z83 and a detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication with HR. If you have not been contacted within three months. After the closing date, please accept that your application was unsuccessful. Shortlisted candidates will be required to submit proof of Criminal Verification obtainable from the South African Police Service at their own cost. The recommended candidates may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointment will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.
- CLOSING DATE** : 06 October 2023
- POST 33/288** : **SOCIAL WORK REF NO: TDHS/A/2023/79**
(X5 contract posts: NHI Conditional Grant)
Period of Contract: Ending 31 March 2025/2026
- SALARY CENTRE** : R194,00 - R350,00/hour (40hrs per week) OSD-related
: Placements will be in the Tshwane District Health Services, based on the need for mental health psycho-social services
- REQUIREMENTS** : An appropriate qualification that allows for the required registration with the South African Council for Social Service Professions (SACSSP) as a Social Worker• Registration with the SACSSP. A valid South African driver's license and able to drive. Required Skills and Knowledge: Other skills/requirements: Knowledge of applicable and relevant legislations and policies in mental health and the field of Social Work including related legal and ethical practices, PFMA and Public Service Act and Regulations. Knowledge and understanding of mental health, social systems and skills to ensure that one intervenes efficiently and effectively at the points where people interact with their environments in order to promote social and mental well-being. Good verbal and written communication, interpersonal, computer literate, financial and human resource management skills. Self-organization: planning, time management and ability to work independently and in a multidisciplinary context. Analytic thinking, independent decision making and problem-solving skills. Interest and experience in community mental health will be an added advantage. Profession specific skills, including: Screening and assessment including the planning and implementation of the holistic and integrated psychosocial therapeutic interventions. Group skills (psychosocial, family,). Public awareness and education. Report writing skills. Networking skills. Research skills.
- DUTIES** : Provision of therapeutic social work services to the MHCUs, their families and the community using all methods of social work to all age groups including prevention, early detection, screening and the promotion of mental wellbeing and quality of life. Evidence of Records of clinical interventions. Establish intersectoral collaboration liaising with other provincial departments such as Depts. of Home Affairs, Social Development, SASSA, SAPS, Non-Governmental Organizations Traditional healers and Faith-Based Organizations in the district to promote seamless delivery of efficient and effective psycho-social and mental health care therapeutic services. Collaboration and communication with other PHC staff, the WBOTS program, and other Health outreach services (training and support) to integrate mental health services into their service delivery objectives. Establish referral pathways at all levels of care and liaise with district regional and tertiary hospitals in the cluster. Provision of training, supervision and support to general health staff and community health workers. Attend and participate in clinical supervision sessions. Administrative duties, which include schedule / diary management, completion of daily statistics, write and submit monthly report, etc.
- ENQUIRIES APPLICATIONS** : Ms Betty Sehole at 073 290 7948
: must be submitted to Tshwane District Health Services, 3319 Fedsure Forum Building, Cnr Lilian Ngoyi and Pretorius Street, Pretoria 0001, Application Box, First Floor Reception. No faxed applications will be considered.
- NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to

submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months, After the closing date, please accept that your application was unsuccessful. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.

CLOSING DATE

: 06 October 2023

OFFICE OF THE PREMIER

MANAGEMENT ECHELON

POST 33/289

: **HEAD OF DEPARTMENT (HOD): GAUTENG DEPARTMENT OF E-GOVERNMENT RESEARCH AND DEVELOPMENT REF NO: HOD/E-GOV/2023**

(3-year performance-based contract, renewable for a further period of 2 years, dependent on performance)

SALARY

: R2 158 533 – R2 428 830 per annum, (all-inclusive remuneration package) plus a 10% non-pensionable allowance applicable to Heads of Departments.

CENTRE

: Johannesburg

REQUIREMENTS

: An appropriate undergraduate qualification (NQF level 7) and post graduate qualification (NQF level 8) in Public Management or Business Administration. 8 to 10 years' experience at Senior Managerial level of which 5 years must be of SMS in the Public Service. Key Competencies: Proven ability to operationalize and ensure compliance with legislation and policy development at national, provincial and local level. Demonstrable experience in management at an executive level. Knowledge understanding of government priorities. Insight into Government's Outcomes Based Approach, including performance monitoring and evaluation. Strategic leadership, change management and project management. Capabilities should include service delivery innovation, exceptional reporting skills as well as the ability to communicate eloquently, compliance with the Public Finance Management Act (PFMA) and financial regulatory frameworks underpinning good governance in South Africa. Excellent co-ordination, communication, networking, negotiation, corporate governance and multi-tasking skills. Ability to work under pressure and willingness to work long hours. Willingness to work irregular hours and travel extensively.

DUTIES

: Serve as Accounting Officer of the Department in accordance with the provisions of the PFMA. Providing strategic leadership to the Department. Overseeing the development, implementation and monitoring of organisational programmes in line with organisational policies. Ensuring sound financial management as well as application of ethics and good corporate governance principles. Specific focus areas include the following: The successful incumbent will be directly accountable to the member of the Executive Council for the realization of Government priorities and Intergovernmental Programme of Action. Ensuring operational efficiencies and strategic outputs of the Department, agencies or special units associated with the Department. Ensure the roll-out of a network infrastructure that will connect government facilities, schools, hospitals, offices and economic zones. Create an enabling platform and support service; enable GCR entities to deliver e-Government Research and Development Services; establish a GCR e-Government Research and Development governance structure to drive priorities, policies, standards and regulations; promote the usage of e-Government Research and Development services; stimulate the ICT economy through facilitating incubation and innovation; and encourage public and private partnerships for the development and roll-out of e-Government Research and Development services. Support the Member of the Executive Council in his/her duties as political head of the Department; and represent the department at various fora.

ENQUIRIES

: Ms Pange Radebe Tel No: (011) 2985637

APPLICATIONS

: should be sent through RecruitmentHOD.Premier@gauteng.gov.za quoting the relevant reference number to Human Resources Administration. No late applications will be considered.

NOTE

: Applicants should please note the following: The successful candidate will be required to enter into an employment contract and conclude an annual performance agreement with the Premier of Gauteng within three (3) months of commencement of duty. The recommended/short-listed candidates will be subjected to security clearance. Qualifications will be verified (it is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority, i.e. SAQA). The incumbent will be required to disclose his/her financial interest in accordance with the prescribed regulations. Qualifying applicants should submit their application form (Z83) which is obtainable from any government department or on the www.dpsa.gov.za, accompanied by a detailed Curriculum Vitae. Failure to comply with these instructions will disqualify applications from being processed. Correspondence will be limited to short-listed candidates only. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. NB. Requirement for all senior management positions: Nyukela Programme: Pre-entry Certificate to Senior Management Services as endorsed by DPSA which is an online course, endorsed by the National School of Government (NSG). The course is available at the NSG under the name Certificate for entry into the SMS and the full details can be sourced by the following link: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme>. No appointment will take place without the successful completion of the pre-entry certificate and submission of proof thereof. Qualifying applicants should submit their application on the New Application Form (Z83), found on www.dpsa.gov.za, Received applications using the incorrect application for employment (old Z83) will not be considered. Each application for employment form must be fully completed, duly signed and initialled by the applicant. Failure to sign this form may lead to disqualification of the application during the selection process. The Z83 should be accompanied by a comprehensive CV (with detailed current and previous work experience including dates). The communication from the HR of the Department regarding the requirements of the certified qualifications, ID, Drivers licence etc. will be limited to shortlisted candidates. Therefore, only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following the communication from HR. Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates only. Due to the large number of applications we envisage to receive, applications will not be acknowledged. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful. The Gauteng Office of the Premier reserves the right to cancel the filling/ not to fill any vacancy that was advertised during any stage of the recruitment process.

CLOSING DATE

: 02 October 2023